

**ADMINISTRATIVE COUNCIL  
MINUTES**

April 20, 2022

10:00 a.m.

Via Teams Meeting

**1. Meeting Call to Order**

Dr. Becky McBride, Vice Chancellor for Student Services, called the meeting to order at 10:00 a.m.

**2. Approval of Minutes for the November 11, 2021, meeting**

This committee previously approved the *Minutes* electronically on January 12, 2022 and posted to the website.

**3. Washington County Scholarship Update**

Mr. Leighton Schubert, Executive Vice Chancellor, presented an update on the Washington County Scholarship.

Effective in fall 2022, the Blinn College Washington County Scholarship provides up to \$1,000 in tuition support for in-district (Washington County residents) for up to one academic year - \$500 per semester. Scholarship funding covers up to 12 credit hours per semester (as well as non-credit classes for public, private, home school, or GED students. May be used at any Blinn campus. This was a reallocation of the Hallstein Scholarship made possible with the support of the Blinn College Foundation.

**4. Academic Affairs Update**

Dr. Marcelo Bussiki, Vice Chancellor for Academic Affairs, presented the Academic Affairs Update.

Dr. Bussiki's presentation is attached hereto and made part of these *Minutes*.

**5. Workforce and Health Science Update**

Mr. Jay Anderson, Vice Chancellor for Health Science, Technical & Community Programs.

Mr. Anderson's presentation is attached hereto and made part of the *Minutes*.

## 6. Facilities Update

Mr. Mark Feldhake, Executive Director, Facilities, Planning and Construction, presented on current building projects and plans for upcoming facilities for the P3 residential housing facility in Brenham - Prairie Lea Hall and the Phase II Blinn building on the RELLIS Campus – Blinn RELLIS Administration Building.

Mr. Feldhake's presentation is attached hereto and made part of these *Minutes*.

## 7. Additional Comments

Dr. Hensley thanked everyone for their presentations.

Dr. John Rice, President of Staff Council presented to Dr. Hensley a Staff Council Resolution to express gratitude to the Chancellor, the Executive Council, and the Blinn Board of Trustees for navigating Blinn College District through the difficult financial times surrounding the COVID-19 pandemic.

Dr. Rice's Staff Council Resolution is attached hereto and made a part of these *Minutes*.

Mr. Matthew Walker, President of Faculty Senate expressed the same sentiments from the Faculty Senate.

Dr. Hensley expressed her thankfulness and asked if Dr. Rice would present the Staff Council Resolution at the May 2022 board meeting.

## 8. Adjournment

Vice Chancellor McBride asked if there were any further questions or comments. Dean Max Hibbs motioned to end the meeting and a second from Dr. John Turner. Meeting was adjourned at 10:55 a.m.

Members present: Mr. Jay Anderson, Mr. Richard Bray, Dr. Marcelo Bussiki, Dr. Jimmy Byrd, Mr. Richard Cervantes, Ms. Laurie Clark, Dr. Becky Garlick, Dr. Mary Hensley, Mr. Max Hibbs, Ms. April Kinhead, Dr. Becky McBride, Dr. John Rice, Mr. Leighton Schubert, Dr. John Turner, and Mr. Matthew Walker

Guests: Mr. Mark Feldhake

## **Presentation Administrative Council**

Good morning!

Last year Academic Affairs focused on identifying academic processes and procedures that would benefit from electronic processes. We are happy to announce that, with the assistance from Student Services, almost all academic processes have now been converted

### **Policies Procedures and Guidelines:**

- Last year we Academic Affairs, together with Student Services, worked on updating the College Catalog that was severely out of date.

This year we are updating the Faculty Handbook which is also severely out-of-date. The bulk of the work is to update changes that have happened in the last few years but never made to the Faculty handbook. That project is being reviewed by the Academic Standards committee which usually reviews the FH.

For the purpose of this project, Academic Standards committee is expanded to include representation from HR, and Division Leadership Council, Faculty Senate and Deans council. We are not planning to have substantial changes except to clarify language update policies that are in place. IF there are additional suggestions coming from the committee it will most likely have to be addressed for the next review. That will go subsequently to the Chancellor for approval and implementation in the Fall of 2022.

- We are working on proposing a few administrative regulations that I believe need to be in place as we undergo our 10-year SACSCOC reaffirmation in 2025. Those will be presented to the Chancellor for her approval soon. They pertain to the course and program level assessments, Credit by examination, and editing the College catalog. Those are not addressed in our administrative regulations.
- As a part of the reaffirmation, we are working on entry of our Assessment data (standards and 8.2.a 8.2.b and 8.2.c . we are working with George on fine tuning our assessment process, he prepared a proposed handbook that we are now reviewing that will be a companion to the administrative regulation. But not necessarily part of that.

### **QEP**

For those that are not familiar, the QEP is a major part of our SACSCOC Reaffirmation process. Last week it was presented to the Executive Leadership and we are now moving toward a presentation and approval by the board. Those are recommended steps from our accrediting agency in the sense that it ensure College wide dissemination of information. Our proposed QEP is meant to help lift students with who are on probation to return to a non-probationary status with is above 2.0 GPA at 12 hours

Overall QEP Timeline

We are ahead of time.

**Transfer Agreements:**

- Multiple agreements are under way or in the process of finalizing MOUs.

**Southern New Hampshire University for a fully online program. Refers to a dual enrollment articulation between Blinn/SNHU for online programs at SNHU. Programs are listed on the table below.**

Blinn College Degree	To	SNHU Degree
Associate of Science in Business		Bachelor of Science Business Administration
Associate of General Studies (or HIT)		Bachelor of Science Healthcare Administration
Associate of Science in Psychology		Bachelor of Science Psychology
Associate of Science in Computer Science		Bachelor of Science Computer Science

**eCampus Student Training.**

As many of you know, our e-campus student training was nominated for a national award for its effectiveness in helping student succeed in managing the online learning platform. It was optional for faculty to implement that in their courses. Even with that we had in the last couple of years 26K students take the training. The data is so solid that I am working with College constituencies to implement at scale the training in all our classes. I will be visiting faculty senate and DLC to share the successes and encourage faculty and leadership to adopt that training in their classes and divisions.

**Blinn Online**

Last time we informed that the Office of Distance Education together with DLAC (Distance Learning Advisory Committee) and the office of Distance Learning is running a search determine our online proctoring platform. Our current contract with HonorLock expires September 1<sup>st</sup> 2022. That process is now concluded and the College’s CFO is negotiating a contract with the vendor who came on top of the list.



# Health Sciences, Technical Education and Community Programs

## “Workforce”

Administrative Council April 20<sup>th</sup> 2022

Career Technical Education  
District-Wide

[www.blinn.edu](http://www.blinn.edu)



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## Divisional Pathways & Structure

- Corporate College, Customized Technical Training & Grants
- Non-credit Workforce Courses Trades/ Health Professions
- Technical Education Associate Degrees (AAS) All Divisions
- Small Business Development Center/ Entrepreneurship
- Department of Labor Registered Apprenticeships
- Leisure Learning & Community Programs
- Adult Education & Literacy
- Manage Perkins Federal Grant
- TAMU Systems Articulations to BAAS degree
- 10 High School Districts



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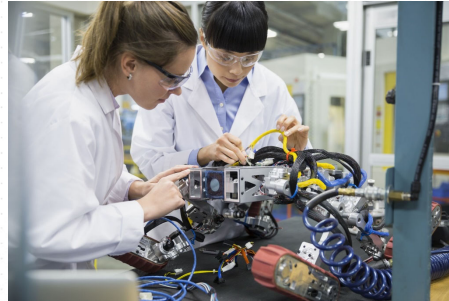


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## Apprenticeships Blinn College District Business Partners

### DOL Registered Apprenticeship Business Partners

- Leon Services
- Dowling Electrical
- C&C Electric
- HOSS Electric
- Dailey Electric
- University Electric
- Igloo Corporation



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## Delivering Excellence Within Trades Credit/Credit Free

Current (SACSCOC) Approved Associate of Applied Science Degrees

Programs Carry Nationally Recognized Credentials: National Center Construction Education and Research (NCCER)

- Facility Maintenance
- Construction Management
- Surveying
- Carpentry
- Welding
- Power Line Worker
- Water Purification
- HVAC



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## Delivering Excellence Within Health Professions Credit Free

Healthcare Medical Facility Recognized Credentials:

- Clinical Medical Assistant
- Phlebotomy
- Pharmacy Technician
- Medication Aide
- Certified Nurse Aide
- Types of programs offered at Schulenburg, Hodde, Post Office, On-line



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## Delivering Excellence Health Professions (AAS) Degree

- Nursing
- Physical Therapist Assistant
- Radiologic Technology
- Surgical Technology
- Veterinary Technology
- Dental Hygiene
- Emergency Medical Services
- Fire Science
- Health Information Technology



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## Blinn College District AAS Degrees Examples: Twenty-Eight AAS Degrees

- Accounting
- Biotechnology Laboratory Sciences
- Business
- Criminal Justice
- Cybersecurity
- Drone Technician
- Information Technology
- Paralegal
- Simulation and Game Programming
- Early Childhood Education
- Skilled Trades
- Nursing

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## Adult Education & Literacy

- High School Completion / Basic Education
- English as a Second Language
- Integrated Education & Training (Contextualized)
- Texas Ranking Top Five
- Enrollment Over 570
- Director: Mary Pace
- [Mary.pace@blinn.edu](mailto:Mary.pace@blinn.edu)



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## Paying for Technical Education

- Blinn College District Scholarships
- Federal Student Aid
- Brazos Valley Workforce Solutions
- Self-pay
- Organizational Sponsorships
- Texas Workforce Commission Grants
- VA GI Bill



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## QUESTIONS?

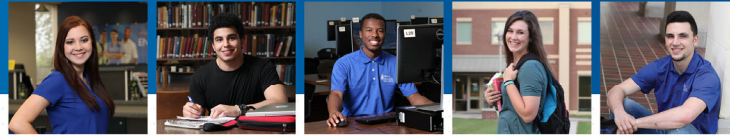


[HTTPS://WWW.BLINN.EDU/WORKFORCE/INDEX.HTML](https://www.blinn.edu/workforce/index.html)

[www.blinn.edu](http://www.blinn.edu)



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# **Administrative Council Update Facilities, Planning, and Construction**

April 20, 2022

[www.blinn.edu](http://www.blinn.edu)



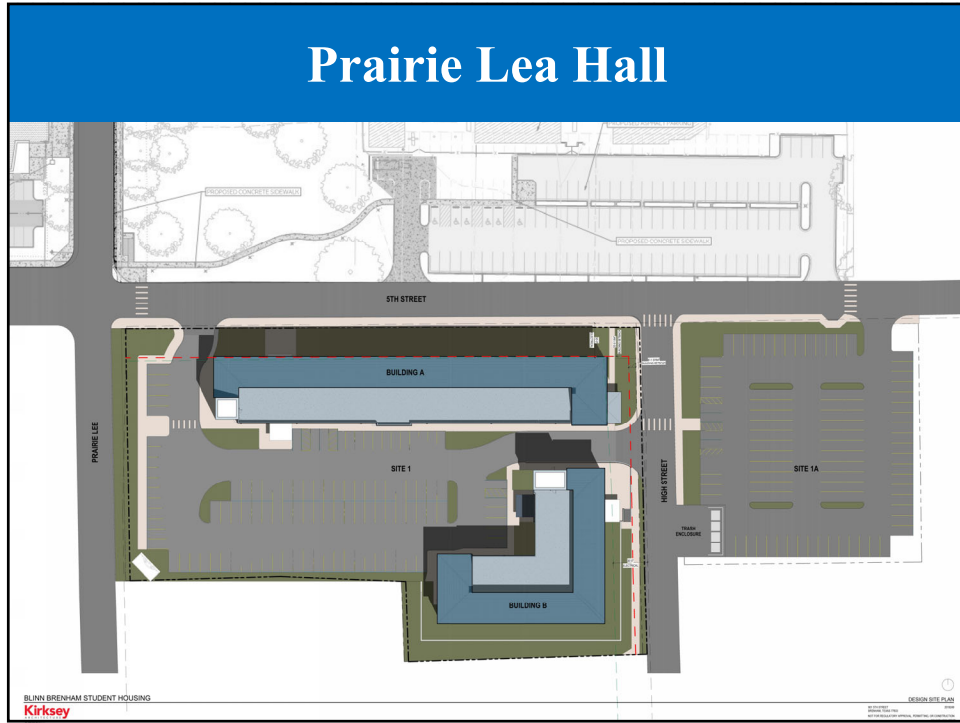
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## **Projects Update**

- Prairie Lea Hall
- RELLIS Administration Building



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# Prairie Lea Hall



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# Prairie Lea Hall



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## Prairie Lea Hall



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## Prairie Lea Hall



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## Prairie Lea Hall



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## Prairie Lea Hall



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## Prairie Lea Hall



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## Prairie Lea Hall



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## Prairie Lea Hall



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## RELLIS Administration Building

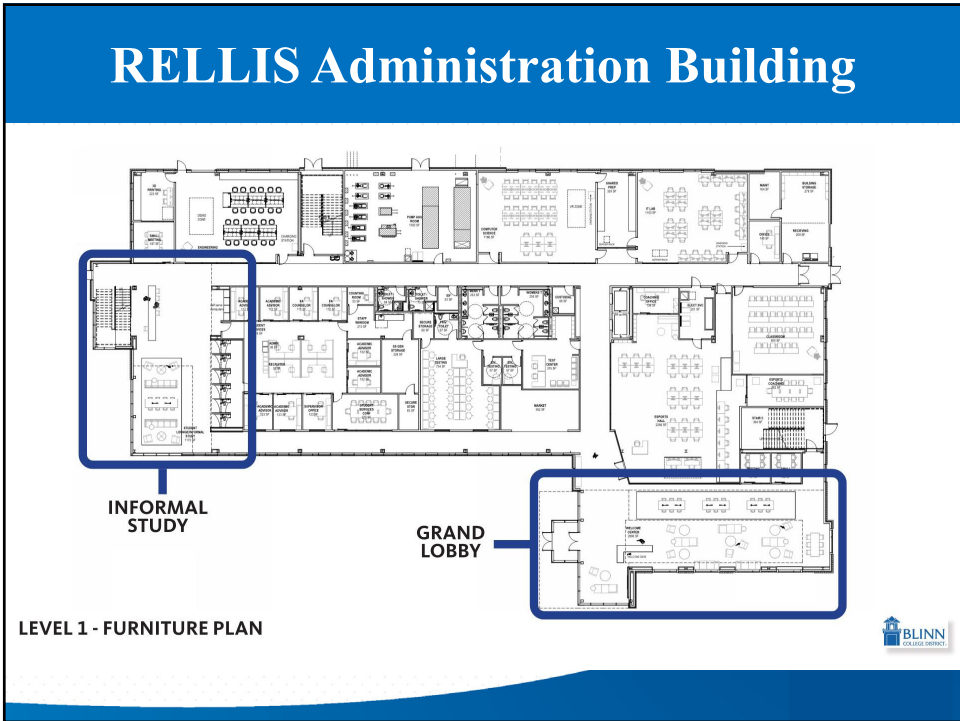


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# RELLIS Administration Building



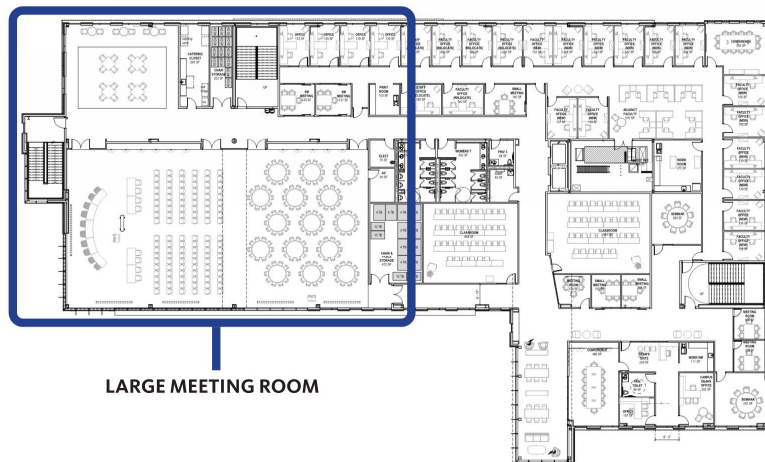
INFORMAL STUDY

LEVEL 2 - FURNITURE PLAN



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# RELLIS Administration Building



LARGE MEETING ROOM

LEVEL 3 - FURNITURE PLAN



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## RELLIS Administration Building



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## RELLIS Administration Building



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## RELLIS Administration Building



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## RELLIS Administration Building



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## RELLIS Administration Building



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## RELLIS Administration Building



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## RELLIS Administration Building



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## RELLIS Administration Building



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## **Staff Council Resolution**

Blinn Staff Council wishes to express our deepest gratitude to Chancellor Mary Hensley, the Executive Council, and the Blinn College Board of Trustees for navigating Blinn College District through the difficult financial times surrounding the COVID-19 pandemic.

During the 2020 and 2021 school years, Blinn along with other institutions of higher education suffered tremendous strain on a variety of fronts. Nonetheless, our administration and board avoided laying off staff and continued annual raises. We also note that during this period, the Government Finance Officers Association of the United States and Canada awarded Blinn its Certificate of Achievement for Excellence in Financial Reporting.

On behalf of Blinn Staff, we commend the Executive Council and Board, and we look forward to their continued leadership in the years ahead.

Approved March 28, 2022, Modified April 4, 2022

### **Officers**

John Rice  
President

Rebecca Cole  
Vice President

Alexis Besch  
Secretary

### **Representatives**

Andrea Lero  
Michelle Marburger  
Rocksann Marburger  
Ryan Miller  
Loraine Orellana  
Michelle Shoemaker