

2021

# Annual Security and Fire/Safety Report



BREHAM | BRYAN | RELLIS | SCHULENBURG | SEALY

# 2021 Annual Security and Fire Safety Report

## Blinn College District Police Department

Address ..... 902 College Avenue, Brenham, TX 77833  
Administrative Number .....979-830-4755  
Emergency Number .....911  
Non-Emergency Number .....979-277-7373  
Fax .....979-830-4655  
Website ..... [www.blinn.edu/police-emergency-management](http://www.blinn.edu/police-emergency-management)  
Chief of Police .....John Chancellor



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# Annual Security Report

## CONTACT INFORMATION

### For Campus Emergencies

Police/Fire/EMS .....	911
Blinn College Police Department [Bryan Campus] .....	979-209-7600
Blinn College Police Department [Brenham Campus] .....	979-277-7373
Blinn College Police Department [Brenham Campus Administrative Asst.] .....	979-830-4755
Brazos County Sheriff's Department (Non-Emergency) .....	979-361-4900 or 979-361-3888
Bryan Police Department (Non-Emergency) .....	979-361-3888
Brenham Police Department .....	979-277-7373
Brenham Fire Department .....	979-337-7300
Washington County Sheriff's Office.....	979-277-6251
Schulenburg Police Department .....	979-743-2677
Sealy Police Department.....	979-885-2913

### Helpful Numbers

Brenham Campus Main Number .....	979-830-4800
Bryan Campus .....	979-209-7223
Federal Bureau of Investigation (FBI) .....	979-776-8894
Human Resources .....	979-830-4128
Texas Department of Public Safety (DPS).....	979-776-3101
Title IX Coordinator.....	979-830-4700
Admissions .....	979-209-7223
Advising.....	979-209-7250
Business Office .....	979-830-6498
Enrollment Services .....	979-209-7240
Financial Aid .....	979-209-7230
Help Desk .....	979-830-4357
Student Services (Brenham) .....	979-830-4000
Student Services (Bryan) .....	979-209-7200

## LOCAL HEALTHCARE FACILITIES

### **Brenham**

Brenham Campus Health Clinic  
Baylor Scott & White Health Clinic  
904 Green Street  
Brenham, TX 77833  
979-830-4899

Baylor Scott & White Medical Center  
Brenham 700 Medical Parkway  
Brenham, TX 77833  
979-337-5000

Bellville General  
Hospital  
44 N. Cummings St.  
Bellville, TX 77418  
979-413-7400

### **Bryan**

Blinn-Bryan Campus Health Clinic  
(Operated by Baylor Scott & White Clinic)  
2423 Blinn Blvd.  
Building D, Room 150  
979-209-7269

RELLIS Campus Health Clinic  
Baylor Scott & White Health Clinic  
Schwartz Building, Room 230G  
Bryan, TX 77807  
979-691-2409

CHI St. Joseph Health Regional  
Hospital 2801 Franciscan St.  
Bryan, TX 77802  
979-776-3777



Baylor Scott & White Medical Center – College  
Station 700 Scott and White Dr.  
College Station, TX 77845  
979-207-0100

CHI St. Joseph Health  
College Station Hospital  
1604 Rock Prairie  
College Station, TX  
77845  
979-764-5100

CHI St. Joseph Health Express  
Care 2010 E. Villa Maria Rd.  
Bryan, TX 77807  
979-821-7373

Scott & White Memorial Hospital 1296 Arrington Rd.  
College Station, TX 77845  
979-361-6200

Todaycare Walk-In Clinic  
1600 University Dr. East  
College Station, TX 77840  
979-691-3149

Integrity Urgent Care  
3201 University Dr. East, Suite 135  
Bryan, TX 77802  
979-703-1832

Brazos Valley Urgent Care  
2911 S. Texas Ave., Suite 103  
College Station, TX 77845  
979-764-2882

SignatureCare Emergency Center College Station  
1512 Texas Avenue South, Suite 500  
College Station, TX 77840  
979-213-5728

St. Joseph Express  
4401 State Highway 6 South  
College Station, TX 77845  
979-731-5200

**Schulenburg**

St. Mark's Medical Center  
One St. Mark's Place  
La Grange, TX 78945  
979-242-2200

Columbus Community Hospital  
110 Shult Drive  
Columbus, TX 78934  
979-732-2371

Kocurek and James Clinic  
40 East Ave.  
Schulenburg, TX 78956  
979-743-3520

Columbus Medical Clinic  
2122 TX-71 #101  
Columbus, TX 78934  
979-732-2318

Youens and Duchicela Clinic  
402 Youens Street  
Weimar, TX 78962  
979-725-8545

**Sealy**

Sealy Urgent Care Center  
1036 Circle Dr.  
Sealy, TX 77474  
979-627-6224

Medical Clinics of Sealy  
1036 N. Circle Dr.  
Sealy, TX 77474  
979-877-0022

Tri-County ER  
1036 N. Circle Suite 102  
Sealy, TX 77474  
979-627-7990

AccessHealth Brookshire Clinic  
533 FM 359 South  
Brookshire, TX 77423  
281-822-4235

## MESSAGE FROM THE CHIEF OF POLICE

To the Blinn College District Community,

Thank you for your interest in the 2021 Blinn College District Annual Security and Fire Safety Report. The College District publishes this report to comply with the provisions of the Jeanne Clery Act, and to disclose crime statistics and campus safety information to the College District community. The Blinn College District Police Department collaborates with entities within the College District's service area and our public safety partners to provide a safe environment for our students, faculty, staff, and campus visitors.

The Blinn College District Police Department's mission is to provide the utmost in safety and security to everyone in the College District community. Our primary goal is to provide a safe learning environment for all who come to Blinn. Our core values of integrity, respect, and support are the guiding principles for District Police personnel as we strive to maintain a safe and secure environment for all to enjoy.

We welcome your comments and hope that this report helps to foster a safe, caring campus environment.

**John Chancellor**  
Chief of Police

### Non-Discrimination Policy

**Blinn College District does not discriminate on the basis of race, color, national origin, sex, or disability in its programs or activities. For information regarding Title IX, ADA, Section 504 and other anti-discrimination coordinators, see the [Required Notices](#) link on the College District's main webpage.**

# Annual Security Report

## PREPARATION OF THE ANNUAL SECURITY REPORT AND DISCLOSURE OF CRIME STATISTICS

The Blinn College Police Department (District Police) publishes this report to inform the Blinn College District (College District) community about campus security policies, initiatives to prevent and respond to crime and emergencies, and the occurrence of crime on campus. This report complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) and uses information maintained by the District Police Department, as well as information provided by other College District departments and local law enforcement agencies. These agencies include the Texas Department of Public Safety, Bryan Police Department, College Station Police Department, Brazos County Sheriff's Department, Brenham Police Department, Washington County Sheriff's Department, Schulenburg Police Department, Fayette County Sheriff's Department, Sealy Police Department, and Austin County Sheriff's Department. Each of these entities provides updated policy information and/or crime data.

This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings, and on property owned, leased, or controlled by the College District. This report also includes institutional policies concerning campus security, such as policies regarding sexual assault, alcohol, and other drugs.

The College District maintains a digital copy of this report at the [District Police Department website](#), and distributes a notice of the availability of this Annual Security Report by October 1 of each year to every member of the College District community. Anyone, including prospective students and employees, may obtain a paper copy of this report by contacting the District Police Department at 979-830-4755.

The District Police Department is in charge of Emergency Management for the College District. We conduct drills and exercises to test the College District's emergency operations plans and continuity of operations plans.

## CLERY GEOGRAPHY DEFINITIONS

### ON-CAMPUS BUILDINGS OR PROPERTY

Under the Clery Act, the definition of "campus" geography (also known as "on-campus") encompasses the following:

- any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

These College District locations meet the definition of “On-Campus” under the Clery Act:

Acronym	Campus Name
BN	Brenham Campus
BR	Bryan Campus
SB	Schulenburg Campus
SY	Sealy Campus
PO	Post Office Campus
HC	A.W. Hodde, Jr., Technical Education Center
RELLIS	RELLIS Campus

### **PUBLIC PROPERTY**

Under the Clery Act, “public property” encompasses the following:

- *All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.*

### **NON-CAMPUS BUILDINGS OR PROPERTY**

Under the Clery Act, non-campus buildings or property are defined as:

- *Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. These are locations associated with College District campuses (as defined by the Clery Act).*

### **COLLEGE DISTRICT GEOGRAPHY**

On-Campus

**Main Campus located at 902 College Ave, Brenham, TX 77833**

1. Old Main
2. Administration Building
3. Marie Heineke Memorial Gymnasium
4. Henry J. Boehm Industrial Arts Building
5. Weight Room
6. C.F. Schmidt Building
7. Classroom Building
8. Hodde Technical Center
9. Physical Education Building
10. W. L. Moody Jr. Library
11. Small Business Development Center
12. Arts & Science Building
13. Blinn College Foundation – Whigham House
14. Bob Bullock Building
15. Field House
16. Leroy Dreyer Baseball Field



17. J. Hal and Allyne Machat Music Facility
18. Academic Building
19. Dr. W.W. O'Donnell Performing Arts Center
20. W.J. "Bill" Rankin Agricultural Complex
21. Maintenance and Vehicle Storage
22. Intramural Field
23. Residence Life:
  - a. Beazley Hall
  - b. Buccaneer Hall
  - c. Hallstein Hall
  - d. Helman Hall
  - e. Holleman Hall
  - f. Katherine Atkinson Hall
  - g. Lockett Hall
  - h. Melcher Hall
  - i. Memorial Hall
  - j. Mill Creek Hall
  - k. Spencer Hall
  - l. Solons Hall
  - m. Wheeler Hall
  - n. Blinn College Park Apartments [Bldgs. 1 – 7]
24. The Student Center/Dining Hall/Bookstore/Student Center Conference Room
25. Health Clinic
26. Visitor Parking Lots
  - a. Lot E [lot in front of Administration Bldg.]
  - b. Lot L [lot in front of Student Center]
  - c. Lot P [lot in front of Old Main -2 visitor's spaces]
  - d. Lot Q [lot in front of Classroom/Science Bldg., 4 visitor spaces]
27. Residence Parking Lots
 

***Blinn College Park Apartments (BCPA) PARKING LOTS***

  - a. Lot 1A [on Saeger St. for Bldg. 1, 2, and 3]
  - b. Lot 4A [on Saeger St. for Bldg. 4]
  - c. Lot 5A on Saeger St. for Bldg. 5]
  - d. Lot 6A [on Saeger St. for Bldg. 6]
  - e. Lot 7A [on Saeger St, for Bldg. 7]
  - f. Lot V [on Mill Creek Rd. at the Ag Complex]

***Residence Parking Lots***

  - a. Lot D [on Green St. for K. Atkinson Hall, Spencer Hall and Beasley Hall]
  - b. Lot A [on Prairie Lee and College Ave. next to Band Hall and across from Bullock Bldg.]
  - c. Lot H [on Second St. for Melcher Hall, Helman Hall and Hallstein Hall]
  - d. Lot B [on Fifth St. behind the football stadium]
  - e. Lot J [on Jackson St. for Memorial Hall and Holleman Hall]

- f. Lot I [on Schwartz's Way St. in front of the Student Center]
- g. Lot K [on Blinn Blvd. for Solons Hall]
- h. Lot N [on Prairie Lee St. for Lockett Hall]
- i. Lot O [on High St. for Buccaneer Hall]
- j. Lot R [on Green St. lot between Beasley Hall and Wheeler Hall]
- k. Lot S [on Second St. for Wheeler Hall]
- l. Lot U [on High St. in front of Hallstein Hall]
- m. Lot V [on Mill Creek Rd. at the Ag Complex]

28. Commuter Parking Lots

- a. Lot A [on Prairie Lee and College Ave. next to Band Hall and across from Bullock Bldg.]
- b. Lot B [on Fifth St. behind the football stadium]
- c. Lot I [on Schwartz's Way ST. in front of the Student Center]
- d. Lot K [on Blinn Blvd. and College Ave. behind Solons Hall]
- e. Lot L [on Blinn Blvd. behind O'Donnell Bldg.]
- f. Lot M [on Blinn Blvd. beside the Bullock Bldg.]
- g. Lot T [on Second St. and High St. across the street from Wheeler Hall]
- h. Lot S [on Second St. for Wheeler Hall]
- i. Lot V [on Mill Creek Rd. at the Ag Complex]

29. Faculty & Staff Lots

- a. Lot C [on Green St. across from Old Main in the Health Clinic Lot]
- b. Lot E [on Green St. in front of the Administration Bldg.]
- c. Lot F [on Third St. behind the Administration Bldg.]
- d. Lot G [on Schwartz Way east of the Student Center Bldg.]
- e. Lot L [on Blinn Blvd. behind the O'Donnell Bldg. and in front of the Physical Plant]
- f. Lot M [on Blinn Blvd. on the side of the Bullock Bldg.]
- g. Lot N [on Prairie Lee St. behind the Classroom/Science Bldg.]
- h. Lot O [on High St. behind Buccaneer Hall and J.A. Atkinson Hall]
- i. Lot P [on College Ave. in front of Old Main Bldg.]
- j. Lot Q [on College Ave. in front of the Classroom/Science Bldg.]

**Blinn-Bryan Campus located at 2423 Blinn Blvd., Bryan, TX 77802**

1. Building A – Academic Building (Classrooms, Writing Center, Prospective Student Relations)
2. Building B – Modular Building (Faculty Offices)
3. Building C – Library Building (Library, Learning Center, Classrooms)
4. Building D – Science Building (Science Labs, Disability Services, Health Clinic, Classrooms)
5. Building F – Student Center Building (Student Center, Food Service, Black Box, Classrooms)
6. Building G – General Building (Copy Center, Science Labs, Language Labs, Classrooms)

7. Building H – Health Building (Allied Health Labs, Open Computer Lab, Fine Arts, Classrooms)
8. Building J – Ceramics Lab
9. Building R – Modular Building (Classrooms, Distance Learning Offices)
10. Building S – Administration Building (Administrative offices, Bookstore, Police)
11. Building T – College Park Center (Classrooms)
  
12. Post Office Campus located at 301 Post Office St., Bryan, TX 77801
13. Central Administrative Services Building located in the Tejas Center at 3125 South Texas Ave., Suite 1900, Bryan, Texas (Admissions and Records, Enrollment Services, Financial Aid, Veterans Services, Testing Center, Academic Advising)
- 14.

**Blinn-Schulenburg Campus located at 100 Ranger Dr., Schulenburg, TX 78956**

1. Building 1
2. Building 2

**Blinn-Sealy Campus located at 3701 Outlet Center Drive, Sealy, TX 77474**

**Blinn-RELLIS Campus located at 1366 Bryan Road, Bryan, TX 77807**

1. Walter C. Schwartz Building located at 1366 Bryan Rd, Bryan, TX 77807
2. Building 8004 located at 1455 4th St, Bryan, TX 77807
3. Building 7901 located at 3112 Avenue D, Bryan TX 77807
4. Building 8236 located at 2951 Avenue C, Bryan TX 77807

The College District does not maintain short stay away or study abroad geography for Clery Act purposes.

## ABOUT THE BLINN COLLEGE DISTRICT POLICE DEPARTMENT

The Blinn College District Police (District Police) Department is responsible for the safety and well-being of all students, faculty, and staff at Blinn College District.

The District Police Department is a State of Texas-certified police agency that employs 30 commissioned officers and a number of support staff. The District Police Department's authority extends to each of the counties in which College District campuses reside (Austin, Brazos, Fayette, and Washington counties), and the Department investigates all crimes on campus property. District Police officers are licensed peace officers as defined under the laws of the State of Texas and therefore have authority as peace officers. Texas law vests District Police with all the powers, privileges, and immunities of Texas peace officers within the county, including all streets and roads, and all property that the College District owns, rents, leases, or otherwise controls. The Department's authority is found within the Texas Code of Criminal Procedure and Chapter 51 of the Texas Education Code. The District Police

Department has full arrest authority under the Texas Penal Code.

The District Police Department endeavors to be actively involved in the College District community and invites the College District community to become familiar with the District Police Department and its role at Blinn College District as a community-oriented police agency.

#### **SAFETY: OUR NUMBER ONE PRIORITY**

The College District takes great pride in its campus communities, which provide students and employees with a wonderful place to live, learn, work, and study. While the College District is progressive with its policies, programs, and education, it is up to each member of the College District community to live with a sense of awareness, and to use reasonable judgment when living, working, or visiting on campus.

#### **WORKING RELATIONSHIP WITH LOCAL, STATE, AND FEDERAL LAW ENFORCEMENT AGENCIES**

The District Police Department maintains a cooperative relationship with the Texas Department of Public Safety, Bryan Police Department, College Station Police Department, Brazos County Sheriff's Department, Brenham Police Department, Washington County Sheriff's Department, Schulenburg Police Department, Fayette County Sheriff's Department, Sealy Police Department, Austin County Sheriff's Department, and other surrounding police agencies.

The District Police Department maintains Memoranda of Understanding with the Schulenburg and Sealy police departments and has a dispatch agreement with Brazos County 911 and Washington County 911.

The College District also enjoys positive and cooperative relationships with other local law enforcement agencies, which involves scene security, communications, evidence processing, investigating, and solving crimes.

#### **CRIMES INVOLVING STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS**

The College District relies on its close working relationships with local law enforcement agencies to receive information about incidents involving College District students and recognized student organizations, on and off campus. In coordination with local law enforcement agencies, the District Police Department will actively investigate certain crimes occurring on or near campus. If the department learns of criminal activity involving students or student organizations, it will coordinate with the appropriate law enforcement agency to forward information about the situation to the Office of Resolution Management and Title IX, as appropriate.

#### **REPORTING CRIMES AND OTHER EMERGENCIES**

The College District maintains multiple ways for campus community members and visitors to report crimes, serious incidents, and other emergencies to law enforcement and to

appropriate College District officials. Regardless of how and where you decide to report these incidents, it is critical for the safety of the entire College District community that you report all incidents immediately and accurately so that the District Police Department can investigate the situation and determine whether follow-up actions are required, including issuing a timely warning or emergency notification.

The College District encourages campus community members to report crimes promptly and to participate in and support crime prevention efforts. The College District also encourages campus community members to report crimes when the victim is unable to make the report. The College District community will be much safer when all community members participate in safety and security initiatives.

The College District asks that you consider filing a voluntary, confidential report if you are the victim of a crime or want to report a crime you are aware of, but do not want to pursue action within the College District or criminal justice system. You may be able to file a report while maintaining your confidentiality depending upon the circumstances of the crime you are reporting. The purpose of a confidential report is to comply with your wish to keep your personally identifying information confidential while taking steps to ensure your safety and the safety of others. The confidential reports allow the College District to compile accurate records on the number and types of incidents occurring on campus. The College District counts and discloses reports filed in this manner in the Annual Security Report. In limited circumstances, the College District may not be able to assure confidentiality and will inform you in those cases.

#### **REPORTING TO POLICE AND PUBLIC SAFETY**

We encourage all members of the College District community to report all crimes and other emergencies to the District Police Department in a timely manner. Law enforcement is available by calling 911 from any location, or by calling:

Blinn-Brenham Campus Police	979-277-7373
Blinn-Bryan Campus Police	979-361-3888
Blinn-Schulenburg Police Department	979-743-2677
Blinn-Sealy Police Department	979-885-2913

Students can also report incidents to the Assistant Vice Chancellor for Student Services at 979-830-4316 or Room 214 of Old Main on the Brenham Campus. Employees may report incidents to the Human Resources Department at 979-830-4128.

#### **CAMPUS CRIME REPORTING DISCLOSURE**

College District keeps a chronological record of each crime reported to the District Police Department on a daily basis. This record includes details of each reported crime, such as the date, time, nature, general location, and the disposition of the complainant. These records are made open to the public within two business days of the initial report unless such disclosure (1) is prohibited by law, (2) would jeopardize the safety of an individual, (3) would compromise an ongoing investigation, or (4) would cause evidence to be destroyed or a suspect to flee. The

District Police Department's Daily Crime and Fire Log is open to public inspection at the District Police Department offices on the Brenham and Bryan campuses, and at the front offices at the Schulenburg and Sealy campuses. The crime and fire log on each campus contains crime reports for all College District campuses.

The District Police Department utilizes an electronic crime and fire log maintained by the College District's Academic Technology Department.

### **REPORTING TO OTHER CAMPUS SECURITY AUTHORITIES**

While the College District prefers that community members promptly report all crimes and other emergencies directly to District Police or 911, some campus community members may prefer to report to other individuals or College District staff members. The Clery Act recognizes certain College District officials as "Campus Security Authorities" (CSAs). The act defines these individuals, among other individuals, as:

An official of an institution who has significant responsibility for student and campus housing activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. An official is defined as a person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.

The U.S. Department of Education and the Clery Act designate the following individuals as Campus Security Authorities:

**Campus Police Departments** – All members of the police department.

**Individuals with Campus Security Responsibility** – Any individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department, such as an individual who is responsible for monitoring entrances to institutional property. Examples of this category include parking enforcement staff, event security staff, and campus safety patrols (i.e., police cadets, etc.).

**Individuals Designated by the Campus** – Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses. All institutions must publish a number of safety and security-related policy statements. If you direct the campus community to report criminal incidents to anyone or any organization in addition to police or security-related personnel, that individual or organization is a Campus Security Authority.

**Officials with Significant Responsibility for Student and Campus Activities** – An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. Examples include: student services, housing and residence life, student disciplinary officials, student judicial programs, officials who oversee student extracurricular activities, directors of athletics, team coaches, faculty advisors, and leaders of recognized student groups. An "official" is defined as any person who has the authority and duty to take action or respond to particular issues on behalf of the institution.



The College District’s board policy regarding Campus Security Authorities is [CHA\(LOCAL\)](#), and a copy of the policy is available in the appendix of this Annual Security Report.

The following positions meet the above definition, and the College District has designated each person as a Campus Security Authority for purposes of Clery Act compliance.

The College District requires each of the listed departments to provide an updated list of any additional designated positions within their respective departments, along with the appropriate contact information, to the Office of the Executive Vice Chancellor and General Counsel each year.

Official	Phone Number
Director, Athletics	979-830-4172
Dean, Natural and Physical Sciences	979-830-4570
Dean, Health Sciences	979-691-2066
Dean, Humanities	979-209-7446
Dean, Engineering, Computer Technology, and Innovation	979-830-4446
Dean, Social Sciences	979-209-7318
Dean, Technical and Community Programs	979-209-7296
Dean, Visual/Performing Arts and Kinesiology	979-830-4241
Dean, Distance Learning	979-209-7403
Director, Academic Advising and Counseling Center	979-830-4194
Director, Housing	979-337-6549
Health Clinic	979-830-4045
Title IX Coordinator for Students	979-830-4701
Title IX Coordinator for Faculty and Staff	979-830-4701
Vice Chancellor, Student Services	979-830-4306
Vice Chancellor, Academic Affairs	979-209-7460

*Note: As contact persons may change periodically due to changes in employment or duty assignments, please contact the District Police Department Administration at 979-830-4755 if you have questions about current Campus Security Authorities.*

## **SEX OFFENDERS**

Sex offenders must register with the District Police Department as required by law or court order. In compliance with state law, the District Police Department maintains a listing of registered sex offenders who are currently enrolled in classes at any College District campus or facility.

A general listing of registered sex offenders is available on the Texas Department of Public Safety web site.

### ***Sex Offender Registration***

In 1994, sex offender registration laws were broadly expanded throughout the United States and became known generally as Megan's Law, named after a 7-year-old New Jersey girl, Megan Kanka, who was raped and murdered by a known child molester who had moved to a residence across the street from Megan's family without their knowledge. In the wake of Megan's murder, states across the nation enacted legislation to govern sex offender registration.

The Texas Sex Offender Registration Program (Chapter 62 of the Code of Criminal Procedure) is a sex offender registration and public notification law designed to protect the public from sex offenders. This law requires adult and juvenile sex offenders to register with the local law enforcement authority of the city in which they reside or, if the offender does not reside in a city, with the local law enforcement authority of the county in which they reside.

Registration involves an offender providing the local law enforcement authority with information that includes, but is not limited to, the offender's name and address, a color photograph, and the offense for which the offender was convicted and/or adjudicated.

Registered sex offenders are required to periodically report to the local law enforcement authority to verify the accuracy of the registration information and to promptly report certain changes in the information as those changes occur. A sex offender who fails to comply with any registration requirement is subject to felony prosecution.

In October 2000, the Federal Campus Sex Crimes Prevention Act [20 U.S.C. § 1092(f)(1)] amended Section 1701.01 of the Violent Crime Control and Law Enforcement Act of 1994. The Campus Sex Crimes Prevention Act requires sex offenders who must register under state law to also provide notice of their enrollment or employment at any institution of higher learning in the state where he/she resides, starting in October 2002. Institutions of higher learning are required to issue a statement in their Annual Security Report detailing where members of the campus community can obtain information concerning registered sex offenders. [20 U.S.C. § 1092(f)(1)].

### ***Procedure***

#### **1. Definition**

- a. **Faculty/Staff** - Employees of the College District, including volunteers who work with students.

b. **Students** - Any person enrolled at the College for educational purposes, including full-time and part-time students, and both graduate and undergraduate students.

## 2. Responsibilities

Twice per year, in the fall and in the spring semesters, the District Police Department will review the list of current faculty, staff, and students required by State law to register in the Sex Offender Registry. The District Police Department will ascertain the validity of the list and modify it accordingly.

Offenders must complete the CR-35 Institution of Higher Education Sex Offender Notification Form and file it with the agency with which the offender is required to register. The receiving agency will send notification to the District Police Department. It is the offender's responsibility to ensure that College District receives the completed form.

Failure to provide this information can result in criminal sanctions.

The Texas Department of Public Safety field representative of the Sex Offender Registration Program and Crime Records can be reached at:

5805 N Lamar Blvd. P.O. Box 4143  
Austin, TX 78765-4143  
Office – (512) 424-7365  
Fax – (512) 424-7702

<https://publicsite.dps.texas.gov/SexOffenderRegistry>

## **CRIMINAL BACKGROUND CHECKS**

Blinn College District is committed to protecting the security, safety, and health of faculty, staff, students, and others, as well as safeguarding College District assets and resources.

As part of this commitment, the College District identifies all academic programs where criminal background checks are required by law or as a condition of the program approval/accreditation. The College District requires criminal history checks of students in these identified programs and refuses admission to or continuation in these programs, where necessary, to meet such regulations or accreditation standards.

The College District conducts criminal background checks on all applicants prior to acceptance into campus housing and prior to each semester. Should, during the course of a semester, a resident student be charged with a criminal offense which would have precluded him or her from being eligible for campus housing, the student will not be allowed to remain in housing. The student may reapply for housing at a later date, subject to the same housing qualification requirements.

The College District conducts background checks as a condition of employment, and does so in a manner that supports the College District's commitment to non-discrimination and non-harassment in hiring practices.

## **CRIME PREVENTION**

The College District is committed to creating and fostering a safe environment for students, staff, and visitors. The District Police Department is available to offer assistance and advice regarding personal safety. The College District encourages all members of the campus community to be alert and assertive, to take responsibility for their own safety, and, when possible, to assist others with their safety needs.

The District Police Department supports a proactive crime prevention effort that works with members of the campus community to create a safe campus environment. Crime prevention and awareness programs begin with freshman orientation. Topics of discussion include the Student Code of Conduct, academic dishonesty, civility, sexual harassment, sexual exploitation, substance abuse, alcohol, and hate violence. Throughout the year, the District Police Department offers detailed presentations and workshops regarding personal safety, office and classroom safety, sexual assault prevention, vehicle and residential security, and response to an active shooter.

The District Police Department's efforts to educate the campus community about incidents of crime, the importance of reporting crimes (especially sex-related crimes and violent crime), and the prevention of crime are a work-in-progress. Numerous employees of the District Police Department, Student Services, and Housing and Residence Life are active participants in this never-ending effort. Throughout their years at Blinn, students participate in an array of programs designed to create a safer campus environment. Examples include sexual assault

awareness and prevention, alcohol safety awareness, hate crime presentations, office and building security surveys, workplace violence prevention, and anti-theft programs.

## **EDUCATIONAL SAFETY PROGRAMS**

Throughout the year, the College District offers crime prevention and security awareness programs, such as:

***Residence Hall Program*** – Housing and Residence Life, in conjunction with other departments on campus, offer many programs in the residence halls each semester. Program topics include issues such as safety on campus, alcohol use and abuse, healthy relationships, drugs, violence in relationships, and personal management.

***Operation ID*** – Personal property protection methods including property marking assistance utilizing an engraver, available through the District Police Department.

***Sexual Assault Awareness Program*** – Crime prevention program designed to make students aware of how to prevent sexual assault. Each semester, the program covers the procedures for how to report a sexual assault and necessary investigative procedures. It also covers preventive measures for other sex-related crimes. The program may involve the District Police Department as well as outside guest speakers who educate students about sexual assault prevention.

***Student Services (Counseling Center)*** – This year-round service is available to assist individuals who are victims of a crime and may be contacted at 979-209-7251 on the Blinn-Bryan Campus, 979-209-8947 on the Blinn-Rellis Campus, and 979-830-4157 on the Blinn-Brenham Campus. This service is available to students free of charge, and includes confidential counseling provided by professional counselors.

***Fire Safety*** – the College District maintains a proactive Fire Safety Program each semester. Most campus buildings have fire sprinklers and smoke alarm systems. The College District requires students to participate in fire safety drills. Fire safety is also talked about at the beginning of the semester floor/building meetings that each resident is required to attend.

***Risk Management Awareness*** – The College District conducts this program once each semester for students.

***Campus Crime Prevention and Security Awareness Speaker*** – The College District invites one guest speaker each semester to speak to students regarding crime prevention and security awareness.

***Council on Alcohol and Substance Abuse Town Hall*** – The College District conducts this seminar addressing drug abuse education once each semester and upon request.

***Destination Spring Break*** – This four-day event occurs once each year in advance of Spring Break and provides students with general safety awareness and crime prevention information.

***Campus Safety Day*** – A display board exhibition with information about campus safety and security held once per semester.

***Sexual Violence, Relationship Violence, and Stalking Brochure*** – The College District publishes this brochure annually. The brochure provides information to staff, students, and community members.

***Criminal Activity Notices*** – The College District utilizes the Blinn Alert System to notify students and employees of crimes that occur on College District campuses and that pose an immediate threat to the College District community. The Blinn Alert System transmits information via e-mail, text message, and/or automated telephone call. The College District utilizes news media, social media, and other applicable distribution methods as appropriate. For more information on this system, please visit: [www.blinn.edu/alert](http://www.blinn.edu/alert).

***Emergency Management Team*** – Consisting of members of the District Police Department, this team responds to crises that have a significant effect on the campus and neighboring communities. The team coordinates the College District's response to crises while paying special attention to the safety and security needs of the College District community. The team offers counseling, guidance, and appropriate support to students, their families, and College District caregivers.

***Off-Campus Emergency*** – Students, faculty, and staff: please dial 911 to contact the appropriate law enforcement agency in the event of an emergency. Students may also want to notify other residents and/or the landlord.

***On-Campus Emergency*** – Students, faculty, and staff: please dial 911 in the event of an emergency. Residence hall students should also report crimes to the Housing and Residence Life staff and/or the Director of Housing and Residence Life.

***Police Officers*** – Armed officers patrol College District campuses on a rotating shift basis. The District Police Department has a total authorized strength of more than 29 personnel, all of whom are licensed and commissioned peace officers. The number of staff serving on any particular shift varies depending on availability and the needs of the campuses.

***Residence Life*** – The College District maintains proper daily residence hall staffing by the Director of Housing and Director of Residence Hall Operations, Resident Hall Directors, and resident assistants (RAs) when halls are in operation during the Fall and Spring semesters. The District Police Department and Housing and Residence Life staff make frequent rounds during the day, evening, and overnight hours of areas adjacent to the residence halls.



(Campus parking lots, outside entrances, main lobbies, etc.). The College District secures residence halls using keyed privacy locks to allow resident entry, while precluding access to unauthorized visitors.

**Safety Lighting** – The College District has placed lighting in strategic locations throughout the campuses. When individuals notice that exterior lights are not functioning properly, they should report the location to the Physical Plant 979-830-4161, the District Police Department, or, if applicable, a Housing and Residence Life staff member.

**Solicitors** – The College District prohibits door-to-door solicitation on all College District property. The College District encourages campus residents and staff members to report solicitors to Housing and Residence Life personnel, administrative offices, and/or the District Police Department. Residents should keep their residence hall doors (including bedroom doors) locked at all times. Residents are encouraged to request assistance from any College District staff member, Resident Advisor, or District Police officer.

**Security Escorts** – The District Police Department provides security escorts for students, faculty, staff, and visitors upon request. If a District Police officer is not available, a local police department officer will escort students and staff.

## WEAPONS

State law prohibits the open carrying of firearms on any College District campus or location.

Per Senate Bill 11 from the 84th Texas Legislative Session, credentialed License to Carry (LTC) holders are permitted to carry concealed firearms in accordance with state law. See Board Policy CHF(LOCAL) for more information. This policy prohibits concealed carry on the second floor of the Health Science Center Campus due to the presence of hands-on labs that require physical contact, as well as MRI and x-ray machines that pose a safety risk associated with the presence of firearms.

The policy also bans concealed carry at UIL-sponsored events and sporting events, where firearms are also banned by Texas Penal Code § 46.035(b)(2), and during any grievance process, appeal proceeding involving a disinterested third-party committee gathering testimony from the involved parties, or the formal hearing portion of the total process.

The College District posts signage in accordance with Texas Penal Code § 30.06 clearly identifying locations where concealed carry is prohibited. The District Police Department will post all such signage.

Violations are prosecuted as felonies. Student violations may also result in disciplinary action.

More information regarding the College District's campus carry policies is available at [www.blinn.edu/campus-carry](http://www.blinn.edu/campus-carry).

## MISSING STUDENT NOTIFICATION POLICY

When the College District determines that a student has gone missing from a Blinn campus, College District staff collaborate with District Police and local law enforcement to locate the student. The College District's Student Services Department gives students the opportunity during each semester's registration process to designate an individual or individuals the College District will contact within 24 hours, in the event that the College District determines that the student has gone missing. The College District will make all possible efforts to locate the student and determine the student's state of health and well-being. Efforts to locate students are a collaborative effort between Student Services, Housing and Residence Life, District Police, fellow students, family, and friends.

### MISSING PERSONS

Missing Persons – Students residing on a College District campus have the option of listing a confidential name to be notified in the event the student is reported missing. This name is separate from their emergency contact information. Should a student decline to list a separate name, the College District will notify the person listed as the emergency contact in the event the resident is reported missing.

**Please submit missing persons notifications immediately** to Housing and Residence Life staff; it is imperative that the appropriate Residence Area Coordinator and/or District Police assess the situation as soon as possible.

If the District Police receive the initial notification, officers should immediately notify the Housing and Residence Life Office and work together to have the appropriate Residence Life Area Coordinator to assess the situation. The District Police Department and/or Housing and Residence Life personnel will notify the designated contact person within 12 hours of the missing person report. If a student is under 18 years of age and not emancipated, the College District must notify a custodial parent or guardian within 12 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student.

The College District's Missing Person Protocol:

*Assess the Situation: (Residence Life Hall Directors or Assistant Hall Directors)*

- A. Search the room and building for the student. If the student is not located, proceed to Step B.
- B. Why does the reporting person believe that the student is missing?
- C. What was the emotional state of the missing student?

- D. What are the missing person's normal habits?
- E. How long has the student been missing?
- F. When was the last time anyone saw the student?
- G. Who was the missing student with at the time?
- H. What was the student's last known destination?
- I. What type of transportation did the student have?
- J. Description of missing individual:
  - 1. Age and build (a photograph is most useful).
  - 2. Clothes the student was wearing when last seen.
  - 3. Facial hair, glasses, color and length of hair, etc.
  - 4. Other unusual or identifying characteristics (tattoos, braces, scars, etc.).

*Action Items:*

- A. Residence Life Hall Directors
  - 1. Notify Director of Housing and Residence Life.
  - 2. Notify the District Police Department.
  - 3. Notify the designated contact person listed on the housing application. If the student did not designate an individual for the College District to contact in the event of a missing person report, notify the person listed as the student's emergency contact.
- B. Director of Housing and Residence Life (or designee)
  - 1. Gather information collected by the Hall Director.
  - 2. Turn collected information over to the District Police Department.
  - 3. Assist the District Police Department as requested.
- C. District Police Department
  - 1. The Chief of Police will contact the Chancellor, Vice Chancellor of Public Affairs and Strategic Relations, and the Vice Chancellor for Student Services and Administration.
  - 2. Texas Crime Information Center/National Crime Information Center.
  - 3. Contact area law enforcement agencies to inform them of the missing student.

## INFORMATION FOR STUDENTS

College District students should know that:

- your contact information is confidential and accessible only to authorized campus officials. The College District may not disclose your information except to law enforcement personnel in furtherance of a missing person investigation (among other limited exceptions);
- if a student is under 18 years of age and not emancipated, the College District must notify a custodial parent or guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student; and
- the College District will notify local law enforcement agencies within 24 hours of the determination that the student is missing, unless the law enforcement agency was the

entity that made the determination that the student was missing.

**References:**

[www.blinn.edu/police-emergency-management/standard-page1.html](http://www.blinn.edu/police-emergency-management/standard-page1.html) (The link does not work)

[www.blinn.edu/police-emergency-management/index.html](http://www.blinn.edu/police-emergency-management/index.html)

[www.blinn.edu/student-services/student-consumer-information.html](http://www.blinn.edu/student-services/student-consumer-information.html)

[www.blinn.edu/administrative-regulations/pdf/Emergency-Procedures.pdf](http://www.blinn.edu/administrative-regulations/pdf/Emergency-Procedures.pdf)

## DAILY CRIME LOG

The District Police Department updates the daily crime logs (organized by calendar year) each time there is an occurrence at a campus, in or on non-campus buildings or property, on public property immediately adjacent to and accessible from the campuses, and within the patrol jurisdiction of the District Police Department. A copy of the logs are available, upon request, by contacting the District Police Department at 979-830-4755.

**BLINN-BRENHAM CAMPUS CRIME STATISTICS**

CRIMES REPORTED FOR:	ON-CAMPUS PROPERTY						PUBLIC PROPERTY			ADJACENT PUBLIC PROPERTY		
TYPE OF OFFENSE	2019		2020		2021		2019	2020	2021	2019	2020	2021
	Res. Hall	Non Res. Hall	Res. Hall	Non Res. Hall	Res. Hall	Non Res. Hall						
Murder/non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	1	0	1	0	2	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	1	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	1	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
HATE CRIMES (by prejudice)	2019		2020		2021		2019	2020	2021	2019	2020	2021
	Res. Hall	Non Res. Hall	Res. Hall	Non Res. Hall	Res. Hall	Non Res. Hall						
Race	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES	2019		2020		2021		2019	2020	2021	2019	2020	2021
	Res. Hall	Non Res. Hall	Res. Hall	Non Res. Hall	Res. Hall	Non Res. Hall						
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	1	0	1	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	3	0	0	0	0	0	0
ARRESTS/REFERRALS FOR SELECTED OFFENSES	2019		2020		2021		2019	2020	2021	2019	2020	2021
	Res. Hall	Non Res. Hall	Res. Hall	Non Res. Hall	Res. Hall	Non Res. Hall						
Liquor Law Violations / Arrests	22	3	0	1	1	3	9	1	0	0	0	0
Liquor Law Violations / Referrals	12	5	24	0	52	0	1	0	0	0	0	0
Drug Law Violations / Arrests	33	35	14	4	8	1	27	12	0	0	2	0
Drug Law Violations / Referrals	78	32	39	2	60	1	69	0	0	0	0	0
Weapons Law Violations / Arrests	2	3	0	0	0	1	0	0	0	0	1	0
Weapons Law Violations / Referrals	0	0	2	0	3	0	0	0	0	0	0	0
The Brenham Campus has no non-campus property												



**BLINN-BRYAN CAMPUS CRIME STATISTICS**

CRIMES REPORTED FOR:	ON-CAMPUS PROPERTY			PUBLIC PROPERTY			ADJACENT PUBLIC PROPERTY		
TYPE OF OFFENSE	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Murder/non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	1	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
HATE CRIMES (by prejudice)	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Race	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0
National Origin	0	0	0	0	0	0	0	0	0
VAWA OFFENSES	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
ARRESTS/REFERRALS FOR SELECTED OFFENSES	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Weapons Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Weapons Law Violations / Referrals	0	0	0	0	0	0	0	0	0
Drug Abuse Violations / Arrests	1	0	0	2	0	0	0	0	0
Drug Abuse Violations / Referrals	0	0	0	0	0	0	0	0	0
Liquor Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Liquor Law Violations / Referrals	0	0	0	0	0	0	0	0	0
The Bryan Campus has no non-campus property									

## BLINN-RELLIS CAMPUS CRIME STATISTICS

CRIMES REPORTED FOR:	ON-CAMPUS PROPERTY			NON-CAMPUS PROPERTY			ADJACENT PUBLIC PROPERTY		
TYPE OF OFFENSE	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Murder/non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
HATE CRIMES (by prejudice)	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Race	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0
National Origin	0	0	0	0	0	0	0	0	0
VAWA OFFENSES	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
ARRESTS/REFERRALS FOR SELECTED OFFENSES	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Liquor Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Liquor Law Violations / Referrals	0	0	0	0	0	0	0	0	0
Drug Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Drug Law Violations / Referrals	0	0	0	0	0	0	0	0	0
Weapons Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Weapons Law Violations / Referrals	0	0	0	0	0	0	0	0	0
The RELLIS Campus has no non-campus property									

## BLINN-SCHULENBURG CAMPUS CRIME STATISTICS

CRIMES REPORTED FOR:	ON-CAMPUS PROPERTY			NON-CAMPUS PROPERTY			ADJACENT CAMPUS PROPERTY		
TYPE OF OFFENSE	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Murder/non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
HATE CRIMES (by prejudice)	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Race	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0
National Origin	0	0	0	0	0	0	0	0	0
VAWA OFFENSES	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
ARRESTS/REFERRALS FOR SELECTED OFFENSES	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Liquor Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Liquor Law Violations / Referrals	0	0	0	0	0	0	0	0	0
Drug Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Drug Law Violations / Referrals	0	0	0	0	0	0	0	0	0
Weapons Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Weapons Law Violations / Referrals	0	0	0	0	0	0	0	0	0
The Schulenburg Campus has no non-campus property									

## BLINN-SEALY CAMPUS CRIME STATISTICS

CRIMES REPORTED FOR:	ON-CAMPUS PROPERTY			NON-CAMPUS PROPERTY			ADJACENT PUBLIC PROPERTY		
TYPE OF OFFENSE	2019	2020	2021	2019	2020	2021	2019	2020	2021
	Total	Total	Total	Total	Total	Total	Total	Total	Total
Murder/non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
<b>HATE CRIMES (by prejudice)</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>
Race	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0
Gender Identity	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0
National Origin	0	0	0	0	0	0	0	0	0
<b>VAWA OFFENSES</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
<b>ARRESTS/REFERRALS FOR SELECTED OFFENSES</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>
Liquor Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Liquor Law Violations / Referrals	0	0	0	0	0	0	0	0	0
Drug Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Drug Law Violations / Referrals	0	0	0	0	0	0	0	0	0
Weapons Law Violations / Arrests	0	0	0	0	0	0	0	0	0
Weapons Law Violations / Referrals	0	0	0	0	0	0	0	0	0
The Sealy Campus has no non-campus property									

## EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS/CRIME ALERTS

The College District issues alerts to provide the campus community with information necessary to make informed health and safety decisions. Per the section of the College District's Administrative Procedures Manual regarding the Blinn Alert system, the College District automatically enrolls all students (unless the student opts out) a cell phone number and Blinn Buc email address when they register for classes. In order to ensure that contact information is up-to-date, the College District strongly encourages all students and staff to verify their information in MyBlinn.

### DEFINITIONS

**Timely Warning:** also known as a "Blinn Alert," the College District must provide timely warning for any Clery Act crime that the Administration determines is a serious or continuing threat to the safety of students or employees.

**Emergency Notification:** the College District will issue an emergency notification upon confirmation of a significant emergency or dangerous situation occurring on or near College District property involving an immediate threat to the health or safety of students or employees.

**Confirmation:** a College District official has verified that a legitimate emergency or dangerous situation exists (confirmation doesn't necessarily mean that all of the pertinent details are known or even available).

**Blinn Alert System:** the system by which the College District issues emergency notifications and timely warning/crime alerts. Students are automatically registered to receive Blinn Alerts via their Blinn email accounts. If a student wishes to update his/her account to add a personal email or phone number for calls and text messages, the student may do so through his/her MyBlinn account.

The College District automatically registers employees in the Blinn Alerts system to receive notices via their Blinn email and personal cell phone. Employees can update their account to add information in MyBlinn.

### ISSUING AN EMERGENCY NOTIFICATION

As soon as College District officials confirm that a significant emergency or dangerous situation exists, the College District will initiate the notification process. This process includes considering the safety of the campus community in determining what information to release about the situation. The only circumstance wherein College District officials will withhold an emergency notification is if releasing information will compromise efforts to assist a victim or contain, respond to, or otherwise mitigate the emergency.

### ISSUING A TIMELY WARNING/CRIME ALERT

The College District will issue a timely warning/crime alert as soon as pertinent information is available for any Clery-reportable crime that poses a serious or continuing threat to students and

employees.

The District Police Chief or his designee is responsible for deciding whether a timely warning/crime alert will issue. If time allows, the District Police Chief will consult with the Chancellor and Vice Chancellor for Public Affairs and Strategic Relations prior to issuing the alert.

The College District may issue a timely warning regarding other (non-Clery Act) crimes as deemed necessary by the Chancellor or the District Police Chief or designee, in consultation with the Vice Chancellor for Public Affairs and Strategic Relations, or his designee.

The District Police Department, Communications Department, and each Executive Dean or designee may issue a timely warning. The College District's local law enforcement partners have agreed to inform the District Police and Administration about crimes reported to them that may warrant timely warnings.

### **CONFIRMING A SIGNIFICANT EMERGENCY OR DANGEROUS SITUATION ON CAMPUS**

Once the Blinn Police Department receives an emergency report, the College District will evaluate the credibility of the caller or report (known entity vs. anonymous), the specificity of the information, and the urgency of the threat to property owned or controlled by the College District. If the College District determines that the report is credible and specific, and that the threat appears imminent, the College District will confirm the emergency.

Methods by which the College District receives reports:

- Via telephone to District Police Dispatch by a student, faculty, or staff member, or by a campus visitor;
- Via phone call or visit to a District Police Office or Officer;
- Via local news media;
- Via campus fire alarm devices, security alarms, or security cameras;
- Via a report by another law enforcement agency; or
- Via a report from a public health department.

### **DETERMINING WHETHER A CONTINUING THREAT EXISTS (TIMELY WARNING)**

The College District must decide whether a reported crime constitutes a continuing threat on a case-by-case basis in light of all the facts surrounding a crime, including factors such as the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts.

Examples of crimes that could constitute a continuing threat include, but are not limited to:

- a serial crime that targets certain campus populations such as sex crimes or race-based crimes in which the perpetrator has not been apprehended; or
- a crime in which there is no apparent connection between perpetrator and victim, and the perpetrator has not been apprehended.

Crimes that would not constitute a continuing threat include, but are not limited to:

- crimes in which the perpetrator has been apprehended, thereby neutralizing the threat;
- crimes that appear to be one-time occurrences; or
- crimes in which an identified perpetrator targets a specific individual(s) to the exclusion of others.

### **CONTENT OF THE EMERGENCY NOTIFICATION OR TIMELY WARNING**

If the College District deems it necessary to immediately issue an emergency notification, the initial message will be brief and pre-scripted. The District Police Chief will develop the content of any follow-up emergency notification and timely warning messages in consultation with the Vice Chancellor for Public Affairs and Strategic Relations, or designee.

The content of the timely warning message will contain sufficient information about the threat to allow members of the campus community to take action to protect themselves, such as:

- a succinct statement of the incident;
- possible connection to previous incidents, if applicable;
- physical description of the suspect;
- composite drawing of the suspect, if available;
- date and time of the warning; and/or
- other relevant and important information. In some cases, law enforcement may need to keep some facts confidential to avoid compromising an on-going investigation.

### **DISTRIBUTION OF EMERGENCY NOTIFICATIONS TO STUDENTS AND EMPLOYEES**

The College District issues emergency notifications in a manner reasonably tailored to reach the affected students, faculty, staff, visitors, and contractors without delay. To ensure all those affected have ample opportunity to receive the warning, the College District sends emergency notifications via the following methods:

- emails
- text messages

The College District may utilize other means of communication as deemed appropriate under the circumstances, such as posting to the College District's home page, Blinn Emergency Preparedness page, social media accounts, campus digital media (TVs and outdoor signage), and notifying local media.

### **DISTRIBUTION OF TIMELY WARNINGS/CRIME ALERTS TO STUDENTS AND EMPLOYEES**

The College District issues timely warnings in a manner reasonably tailored to reach affected students, faculty, and staff. To ensure all those affected receive the warning, the College District issues timely warnings district-wide via the following methods:

- emails
- text messages

The College District will utilize other means of communication as deemed appropriate under the circumstances, such as posting to the College District's home page, Blinn Emergency Preparedness page, social media accounts, campus digital media (TVs and outdoor signage), and notifying local

media.

### TESTING OF COMMUNICATION PROCEDURES

The College District tests the Blinn Alert System each month to ensure proper operation. Each month, a different member of the emergency management team performs the test, ensuring all are familiar with the system and procedures.

Additionally, students residing in Brenham Campus housing receive training in emergency response and evacuation procedures at the beginning of each semester.

## EMERGENCY RESPONSE AND EVACUATION PROCEDURES

### EMERGENCY MANAGEMENT AT BLINN COLLEGE DISTRICT

The District Police assist departments and campuses with developing, maintaining, and implementing emergency operations plans, developing and conducting exercises, providing hazard and risk education, and building partnerships with external response agencies. The District Police Department is responsible for assisting with and coordinating the College District's overarching mitigation, preparedness, response, and recovery programs.

### PUBLICIZING BLINN EMERGENCY PROCEDURES

To assist the College District community in becoming familiar with emergency response and evacuation procedures, Blinn utilizes the following methods throughout the calendar year:

- orientation sessions for new students and employees;
- formal presentations to College District associations and departments;
- the Blinn Emergency Preparedness web page [www.blinn.edu/alert/emergency-preparedness.html](http://www.blinn.edu/alert/emergency-preparedness.html), where detailed procedures and resources are available; and

**formal emergency training sessions to emergency team members by the District Police Chief and Emergency Management Manager.**

### EMERGENCY NOTIFICATION

The College District will immediately notify the campus community upon confirmation of an emergency or dangerous situation and uses the RAVE emergency notification system to provide Blinn Alerts. The Blinn Alert notification service, described in more detail above, is a closed, opt-out system available to all students, faculty, and staff, and can be used to send emergency messages within minutes of an incident.

### CRITICAL INCIDENT RESPONSE TEAM

In the event of an emergency, the College District may activate the campus Critical Incident Response Team (defined below), make verbal announcements within buildings, use fire alarms and campus television screens, and post emergency information to [www.blinn.edu](http://www.blinn.edu).

At Blinn's Brenham and Bryan campuses, the College District's Critical Incident Response Team (CIRT) is comprised of faculty and staff volunteers trained and committed to responding during a



critical incident, and assist in mitigation, response, and recovery processes. While not trained as police officers, firefighters, or medical personnel, the CIRT team members have immediate access to trained professionals.

For more information regarding the CIRT teams and training/scheduled events, please see the CIRT webpage at: <https://www.blinn.edu/critical-incident-response-team/index.html>.

For more information about the College District's Emergency Procedures: <https://www.blinn.edu/administrative-regulations/pdf/Emergency-Procedures.pdf>

Blinn College Administrative Procedures for the Emergency Response Plan: <https://www.blinn.edu/administrative-regulations/pdf/Emergency-Response-Plan.pdf>

Blinn College Administrative Procedures for Emergency Management and Safety: [www.blinn.edu/admnpolicy/Safety-Manual.pdf](http://www.blinn.edu/admnpolicy/Safety-Manual.pdf) **(The link does not work)**

Blinn College Administrative Procedures Web Page: <https://www.blinn.edu/administrative-regulations/index.html>

## SECURITY OF AND ACCESS TO BLINN FACILITIES

Blinn operates an "open college" system. During business hours, the College District is open to students, parents, employees, contractors, invitees, and the general public. During non-business hours and periods of extended closing, the District Police Department coordinates access to any College District facility. The College District may restrict or change access to campus facilities as necessary to meet safety and security requirements.

## SECURITY CONSIDERATIONS FOR THE MAINTENANCE OF CAMPUS FACILITIES

The College District is committed to campus safety and security. The College District has designed all locks, landscaping, and outdoor lighting for safety and security. Sidewalks provide well-traveled, lighted routes from parking areas to buildings and from building to building. Landscape personnel trim shrubs from sidewalks, walkways, and building entrances to ensure a clear, well-lit route to buildings. All campus walkways are regularly inspected to ensure adequate lighting and the College District replaces promptly any improperly functioning bulbs.

The College District encourages community members to report any security concern, including concerns about entrance/exit locking mechanisms, lighting, or landscaping to the District Police Department.

## **BLINN COLLEGE DISTRICT'S RESPONSE TO DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING**

The College District is committed to fostering an environment in which all members of the campus community are safe, secure, and free from sexual misconduct of any form, including but not limited to sexual assault, dating violence, domestic violence, and stalking. The College District expects for all interpersonal relationships and interactions—especially those of an intimate nature—to be grounded upon mutual respect, open communication, and clear consent.

The College District has adopted the following standards of conduct for all members of the campus community – students, faculty, administrators, staff, vendors, contractors, and third parties – with respect to sexual assault, dating violence, domestic violence, and stalking. These standards apply to all regardless of race, gender, religion, disability, sexual orientation, or ethnicity/national origin. The College District seeks to address and ultimately reduce or eliminate sexual violence by providing resources for prevention, education, support, investigation, and a prompt, fair, and impartial disciplinary process from the initial investigation to the final result.

Report all InProgress crimes to 911. If the call is delayed report them to 979-277-7373. The College District also provides anonymous online reporting via the Title IX website at <https://www.blinn.edu/title-ix/reporting-form.HTML>. For more information, visit [www.blinn.edu/title-ix](http://www.blinn.edu/title-ix).

The District's policy regarding sex and gender discrimination and sexual misconduct, including sexual harassment, sexual violence, and retaliation targeting students is [FFDA\(LOCAL\)](#). The Blinn College District's policy regarding sex and gender discrimination and sexual misconduct, including sexual harassment, sexual violence, and retaliation targeting employees is [DIAA\(LOCAL\)](#). Both are available in the appendix to this report.

### **PROHIBITED CONDUCT**

#### **A Title IX violation is any incident that:**

- includes unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct and/or communication of a sexual nature;
- creates a hostile environment when the conduct is sufficiently severe, pervasive, or persistent so as to interfere with or limit a student's ability to participate in or benefit from the services, activities, or opportunities offered by an institution;
- causes a student to believe he/she must submit to the conduct in order to participate in a school program or activity, or that an educational decision will be made based on whether or not the student submits to the conduct;
- meets the definition of stalking, dating violence, fondling, incest, rape, or statutory rape; or
- involves any form of sexual discrimination, harassment, misconduct, and/or violence.

**Some common examples of Title IX violations are, but not limited to:**

- asking questions about a person’s sex life, fantasies, preferences, or history;
- telling lies or spreading rumors about a person’s sex life;
- stalking or repeatedly asking out a person who is not interested;
- sexually suggestive remarks, jokes, stories, gestures, or catcalls;
- sexual or obscene messages or pictures sent via text or computer;
- sexual advances, propositions, insults, or threats;
- unwelcome or inappropriate touching;
- sexual violence or assault; and
- rape (including date rape).

**WHAT TO DO IF YOU HAVE BEEN THE VICTIM OF SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE, OR STALKING**

After an incident of sexual assault, it is important to seek medical attention as soon as possible. In order to preserve evidence, it is important that victims of sexual assault not bathe, douche, smoke, change clothing, or clean the bed/linen/area where the assault took place if the offense occurred within the past 96 hours. In circumstances of sexual assault, if victims do not opt to allow forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease.

The College District encourages victims of sexual assault, domestic violence, stalking, and dating violence to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and to keep pictures, logs, or other copies of documents that would be useful to College District hearing boards, investigators, or police. Victims of sexual assault, domestic violence, stalking, and dating violence are also encouraged to preserve physical and medical evidence as may be necessary to prove criminal domestic violence, dating violence, sexual assault, or stalking, or in obtaining a protection order.

Although the College District strongly encourages all members of the campus community to report violations of this policy to law enforcement, it is the victim’s choice whether or not to make such a report, and victims have the right to decline involvement with the police.

Whether a victim reports the crime to the police, or not, if the alleged offender is a member of the College District community, the victim has a right to seek administrative discipline against the offender. Individuals may report incidents involving a sexual assault, domestic violence, stalking, and/or dating violence by contacting the District Police Department at:

Blinn-Brenham Campus	979-277-7373
Blinn-Bryan Campus	979-277-7373
Blinn-RELLIS Campus	979-277-7373
Schulenburg Police	979-743-2677
Sealy Police Department	979-885-2913

and/or local law enforcement. College District personnel will assist any victim in notifying local police if they so desire, including assisting a victim with writing a police report. Filing a police report can involve calling or visiting the local police agency to initiate a report. A victim of domestic violence, dating violence, sexual assault, or stalking who proceeds through the criminal process has the

following rights, which, upon request, will be provided to a reporting student or employee in writing, regardless of where the crime occurred. Those rights include:

- To receive information concerning available services for victims;
- To be notified of certain significant actions and proceedings pertaining to the victim's case;
- To be accompanied at all public criminal proceeding by a victim advocate, family member, or another person;
- In cases involving personal injury crimes, burglary, and crimes relating to driving under the influence, which involved bodily injury, the victim may offer prior comment on the potential reduction or dropping of any charge or changing of a plea;
- To offer prior comment on the sentencing of a defendant to include the submission of a written and/or oral victim impact statement;
- To be restored, to the extent possible, to the pre-crime economic status through restitution, compensation, and the return of property;
- Where applicable, to obtain an Order of Protection, No Contact Order, Restraining Order, or other similar lawful order issued by a criminal, civil, or tribal court, or a no contact directive from the College District. Blinn College District will, when appropriate, issue a no contact directive. To request a Blinn-issued no contact directive, individuals may contact the District Police Department or the Title IX Coordinator at 979-830-4701.
- If personal injury results from the incident, and the offender is sentenced to a state correctional facility, the victim has the opportunity to provide prior comment on and to receive state post sentencing release decisions (work release, parole, pardon, or community treatment center placement) and to be provided immediate notice of escape of the offender;
- If personal injury occurs from the incident and the offender is sentenced to a local correctional facility, the victim has the right to receive notice of release of the offender (including work release, furlough, parole, community treatment center placement) and to be provided with immediate notice of the escape of the offender;
- Where the offender is subject to a Protection From Abuse order and is committed to a local correctional facility for a violation of the order or for a personal injury crime against a victim protected by the order, the victim has the right to receive immediate notice of the release of the offender on bail;
- When an offender is committed to a mental health facility from a state correctional institution, the victim has the right to notice of the discharge, transfer, or escape of the offender from the mental health facility; and
- The victim has the right to have assistance in the preparation of, submission of, and follow-up on financial assistance claims to the Crime Victim's Compensation Program.

Moreover, to the extent of the victim's cooperation and consent, College District offices will work cooperatively to ensure that the complainant's health, physical safety, work, and academic status remain protected, pending the outcome of a formal College District investigation of the complaint. For example, the College District may offer, if reasonably available, changes to academic, living, transportation, or working situations or protective measures in addition to counseling, health services, and assistance in notifying appropriate local law enforcement. The College District will provide all options for accommodations and protective measures to the complainant in writing upon

request. The College District will make accommodations available or provide protective measures regardless of whether the complainant chooses to report the crime to District Police or local law enforcement.

### **RISK REDUCTION, WARNING SIGNS OF ABUSIVE BEHAVIOR, AND FUTURE ATTACKS**

No victim is ever to blame for being assaulted or abused. Unfortunately, studies show that a person who is the victim of sexual or dating violence is more likely to be re-victimized. Below are some tips to help reduce your risk, to recognize warnings signs of abusive behavior, and how to reduce the risk of a potential attack.

#### **WARNING SIGNS OF ABUSIVE BEHAVIOR**

Domestic and dating abuse often escalates from threats and verbal abuse to violence. While physical injury may be the most obvious danger, the emotional and psychological consequences of domestic and dating violence are also severe. Warning signs of dating and domestic violence include:

- being afraid of your partner;
- constantly watching what you say to avoid a “blow up;”
- feelings of low self-worth and helplessness about your relationship;
- feeling isolated from family or friends because of your relationship;
- hiding bruises or other injuries from family or friends;
- being prevented from working, studying, going home, and/or using technology (including your cell phone);
- being monitored by your partner at home, work, or school; and
- being forced to do things you don’t want to do.

#### **HELP REDUCE YOUR RISK AND AVOID POTENTIAL ATTACKS**

If you are being abused or suspect that someone you know is being abused, speak up or report your concerns to law enforcement.

1. Get help by contacting the College District Counseling Office at the Blinn-Bryan Campus Building D, Room 160 (979-209-7251), the Blinn-Rellis campus Schwartz Building, Suite 230 (979-209-8947), or the Blinn-Brenham Campus Administration Building, Room 104 (979-830-4157).
2. Learn to look for “red flags” in relationships so you can learn to avoid some of those characteristics in future partners.
3. Consider making a report with the District Police Department and/or the Title IX Coordinator and request a “no contact” directive from the College District to prevent future contact.
4. Consider getting a Protection From Abuse Order or No Contact Order from a local judge or magisterial justice.
5. Learn more about what behaviors constitute dating and domestic violence, understand that it is not your fault, and talk with friends and family members about ways they can support you.
6. Trust your instincts – if something doesn’t feel right in a relationship, speak up or end it.

## **SEXUAL ASSAULT PREVENTION** [From [rainn.org](http://rainn.org) – 1-800-656-4673 (HOPE)]

- Be aware of rape drugs.
- Try not to leave your drink unattended.
- Only drink from un-opened containers or from drinks you have watched being made and poured.
- Avoid group drinks like punch bowls.
- Cover your drink. It is easy to slip in a small pill even while you are holding your drink. Hold a cup with your hand over the top or choose drinks that are contained in a bottle and keep your thumb over the nozzle.
- If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find your friends and ask them to leave with you as soon as possible.
- If you suspect you have been drugged, go to a hospital and ask to be tested.
- Keep track of how many drinks you have consumed.
- Try to arrive and leave with a group of people you trust.
- Avoid giving out your personal information (phone number, where you live, etc.). If someone asks for your number, take his/her number instead of giving out yours.

## **WALKING AROUND CAMPUS**

- Make sure your cell phone is easily accessible and fully charged.
- Be familiar with the locations of emergency phones on campus.
- Be aware of open buildings where you can use a phone.
- Keep some change accessible just in case you need to use a pay phone.
- Take major, public paths rather than less populated shortcuts.
- Avoid dimly lit places and talk to the College District's Facilities Department or District Police if you believe that an area of campus needs better nighttime lighting.
- Avoid putting headphones in both ears so that you can stay alert and aware of your surroundings, especially if you are walking alone.
- Try to walk with a friend.
- Carry a noisemaker (like a whistle) on your keychain.
- Carry a small flashlight on your keychain.
- If walking feels unsafe, call the District Police and request an escort.

### **See the following College District Board Policies for information regarding:**

Equal Educational Opportunity - [FA\(LEGAL\)](#)

Freedom from Discrimination, Harassment and Retaliation - [FFDA\(LEGAL & LOCAL\)](#)

Freedom from Bullying - [FFE\(LOCAL\)](#)

Student Conduct - [FLB\(LEGAL & LOCAL\)](#)

Student Complaints - [FLD\(LEGAL & LOCAL\)](#)

Student Discipline and Penalties - [FM\(LEGAL & LOCAL\)](#)

Student Discipline Procedure - [FMA\(LOCAL\)](#)

Employee Freedom from Discrimination, Harassment, and Retaliation - [DIAA\(LEGAL & LOCAL\)](#)

## RETALIATION

The College District prohibits any form of retaliation against an individual for reporting, providing information, exercising one's rights or responsibilities under this policy, or otherwise being involved in the process of responding to, investigating, or addressing allegations of sexual assault, dating violence, domestic violence, or stalking.

## DEFINITIONS

- **Sexual Assault** means any offense that meets the definition of rape, fondling, incest, or statutory rape.
- **Rape** is penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Consent** is clear and voluntary agreement to engage in a specific sexual activity. A person who was asleep or mentally or physically incapacitated, either through the effect of drugs or alcohol or for any other reason, or whose agreement was made under duress or by threat, coercion, or force, cannot give consent.
- **Fondling** is the touching of the private body parts of another person for the purpose of sexual gratification without consent of the victim.
- **Statutory rape** is non-forcible sexual intercourse with a person who is under the statutory age of consent.
- **Domestic violence** is violence committed by a person who is or has been a current or former spouse of the victim, person with whom the victim shares a child in common, or person who is cohabitating with or has cohabitated with the victim as a spouse.
- **Dating violence** is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
- **Stalking** is engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress.
- **Quid pro quo** is harassment that occurs when an employee causes a student to believe that he or she must submit to unwelcome sexual conduct in order to participate in a school program or activity. *Quid pro quo* harassment can also occur when an employee causes a student to believe that the employee will make an educational decision based on whether or not the student submits to unwelcome sexual conduct.
- **A hostile environment** occurs when unwelcome conduct of a sexual nature is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an education program or activity, or creates an intimidating, threatening, or abusive educational environment. A hostile environment can be created by an employee, another student, or even a visitor, such as a student or employee from another college.

## STEPS TO FOLLOW SHOULD A SEXUAL ASSAULT OCCUR

- Get to a safe place as soon as possible!
- Try to preserve all physical evidence – the victim should not bathe, shower, brush teeth, douche, use the toilet, or change clothing until he/she has a medical exam. Contact a close

friend or relative, if available, who can provide support and accompany the victim to the medical exam and/or police department.

- Get medical attention as soon as possible – an exam may reveal the presence of physical injury of which the victim is unaware. Following a sexual assault, antibiotics are typically given at the time of the exam to help prevent the victim from acquiring certain sexually transmitted diseases. Emergency contraception is provided to all female victims at risk of pregnancy from the assault (if the victim presents within 120 hours). If the victim reports memory loss, loss of consciousness or other circumstances conspicuous of a drug-facilitated assault, medical personnel may administer a urine test if the victim presents within 96 hours. Some of the commonly used “date rape” drugs, however, are only detectable in the urine for six to eight hours after ingestion.
- Contact the police – Sexual assault is a crime, and it is vital to report it. It is important to remember that reporting a crime is not the same as prosecuting the crime. The decision to prosecute may be made at another time. The district attorney makes the final decision whether to prosecute.
- Consider talking to a counselor – Seeing a counselor may be important in helping the victim understand her/his feelings and begin the process of recovery.
- Report your experience to the College District. As detailed above, The College District can provide a wide variety of resources, support services, and procedural options to individuals who may have been a victim of sexual violence. Among other things, the College District may provide a survivor with alternate housing options, academic accommodations, as well as counseling and/or advocacy support. See Page 7 for a list of phone numbers to local healthcare facilities.

### **BYSTANDER INTERVENTION**

Blinn College District is committed to providing a safe environment free from bullying, sexual harassment, sexual assault, and intimate partner violence. Each person has a role to play in helping to create a safer campus environment, and in showing other members of the community that violence is not OK.

There are two ways bystanders can take action:

1. **Reactive:** The three D’s (Direct, Distract, and Delegate) are ways to respond to situations in a safe and effective way.
2. **Proactive:** These are things you can do to make it less likely that concerning behaviors ever happen by showing that you do not tolerate violence.

### **The Three D’s**

**Direct:** Interact directly with the people involved in the situation to let them know that you have concerns.

*Examples:*

- Grab some friends and check in together.



- “Are you OK?”
- “I’m worried about you; can I help you get home?”

**Distract:** When you do not want to express that you have concerns, but still want to defuse the situation.

*Examples:*

- Tell the friend you’re concerned for that your friends have been looking for them.
- Just stick around and don’t leave your friend alone.
- Offer an alternative activity.

**Delegate:** Ask someone else to help because you are uncomfortable intervening. This also notifies someone else of your concerns and that something needs to be done. If you ever feel unsafe, delegate.

*Examples:*

- Talk to other friends and ask them to check in on you or the friend you are concerned for.
- Tell a Resident Assistant, Hall Director, or Assistant Hall Director.
- Call 911 or the District Police Department.
- Tell the host of the event (party or social gathering).

### **Proactive Ways to Create a Safer Community**

No one can do everything, but everyone can do something. When enough people do things to show that they do not tolerate violence at Blinn College District, it will create an environment where violence is unacceptable and fewer people get hurt.

- Educate yourself about sexual assault, dating violence, and stalking, and how to be an active bystander.
- Use social media to educate others and let them know you do not tolerate violence.
- Make it the norm in your friend group to check in with each other.
- Wear a t-shirt with an anti-violence stance.

### **SEXUAL ASSAULT REPORTING PROCEDURES**

Any students who believe they or another student have experienced sexual discrimination, harassment, misconduct, or violence should immediately report the alleged acts to:

- any College District employee or Resident Assistant (RA).
- any District Police Officer.
- any College District counselor or nurse (or any staff).

You may also report violations to the: Title IX Hotline at **979-830-4700** or  
Title IX email at [titleix@blinn.edu](mailto:titleix@blinn.edu)

All employees, RAs, and District Police Officers who receive a report must disclose all information

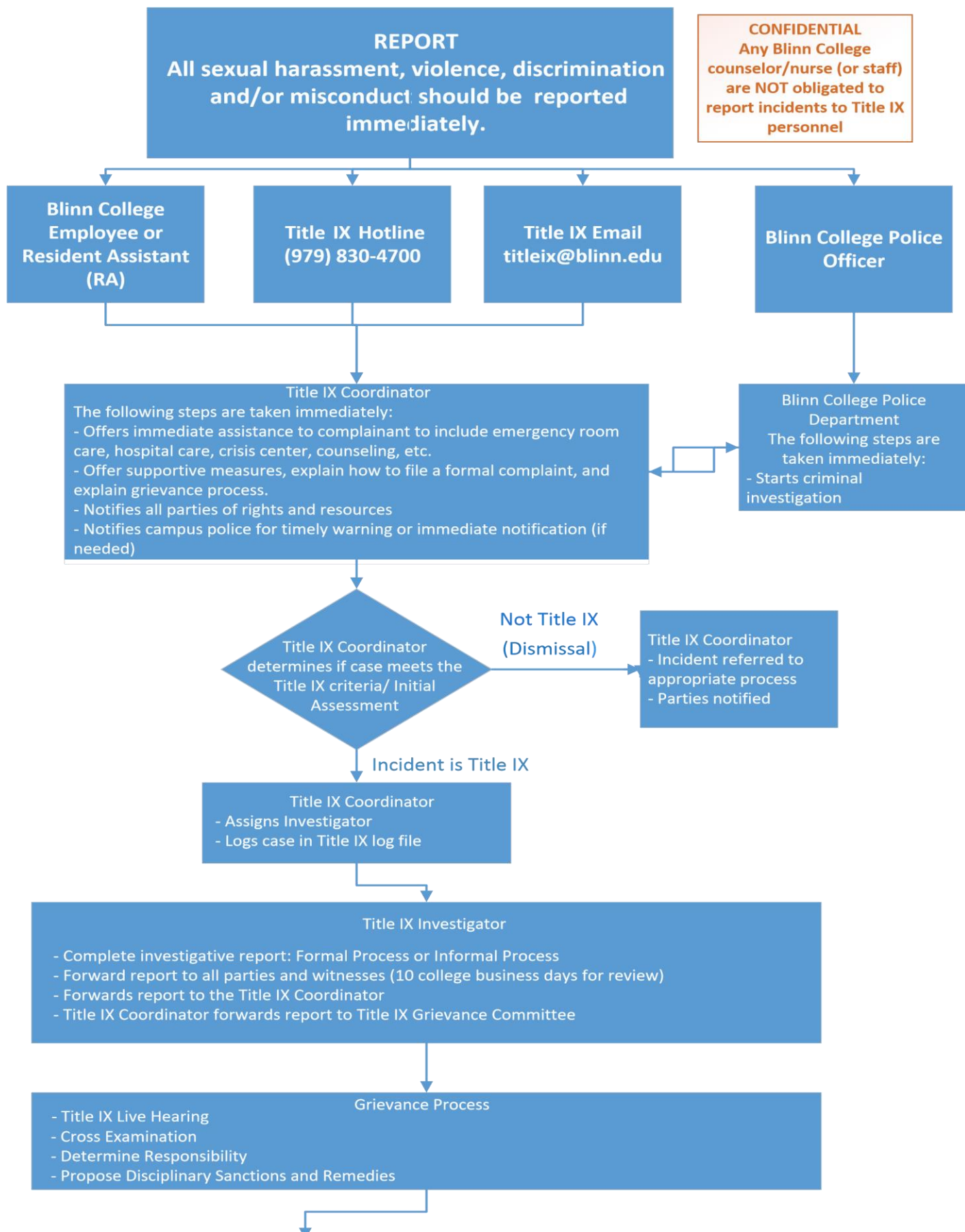
to the Title IX Coordinator/Specialist.

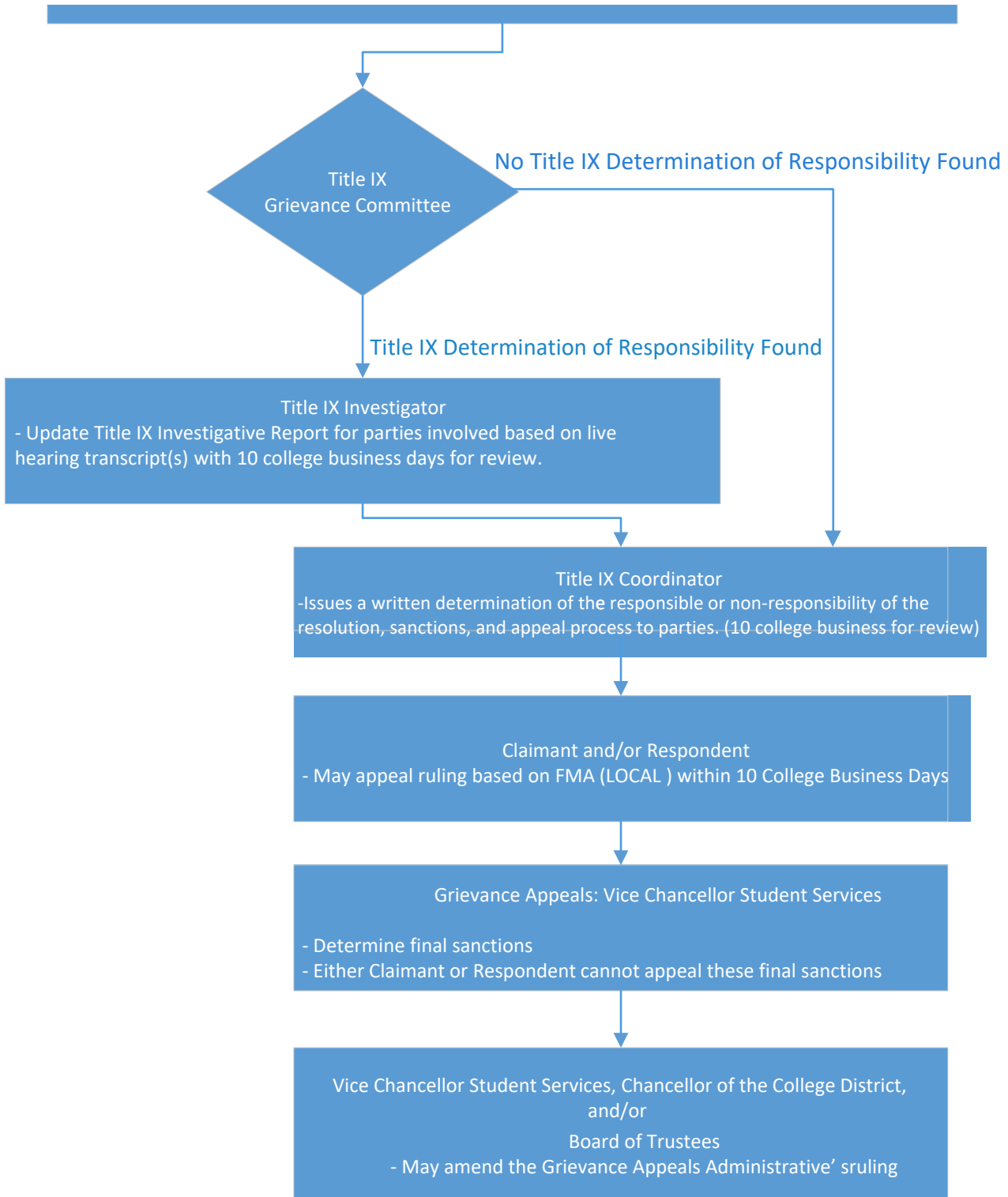
EXCEPTION – A person who holds a professional license requiring confidentiality, such as a counselor or nurse, or who is supervised by such a person, shall not be required to disclose a report of prohibited conduct without the student’s consent.

The College District strongly encourages complainants to report violations. Complainants have the right to do so without further participation in any investigation.

**DISTRICT POLICE RESPONSE PROCEDURES FOR SEXUAL ASSAULT**

College District prohibitions and procedures regarding freedom from discrimination, harassment, and retaliation for employees are located in Board Policies [DIAA\(LEGAL\)](#) and [DIAA\(LOCAL\)](#). Prohibitions and procedures regarding freedom from discrimination, harassment, and retaliation for students are located in Board Policies [FFDA\(LEGAL\)](#) and [FFDA\(LOCAL\)](#). The process for Title IX violations is as follows:





## **INVESTIGATIONS**

A factfinder in any investigative or disciplinary proceeding that arises from a complaint of sexual assault, dating violence, domestic violence, and/or stalking will determine the outcome by a preponderance of the available evidence. Such proceedings shall include a prompt, fair, and impartial process from the initial investigation to the final result. Officials conducting such proceedings receive annual training on the issues related to dating violence, domestic, violence, sexual assault, and stalking, and on how to conduct an investigation and/or hearing process that protects the safety of victims and due process of the accused. The College District will provide the complainant, respondent, and appropriate officials timely and equal access to any information that the factfinder will use during informal and formal disciplinary meetings and hearings. Further, in any proceedings under this provision, the complainant and the respondent shall have the same opportunities to have others present during any institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice. While the College District may establish restrictions regarding the extent to which the advisor may participate in the proceedings, it will not limit the choice or presence of the advisor of either the complainant or the respondent. The College District utilizes the preponderance of the evidence standard for disciplinary proceedings.

### ***Confidentiality***

The College District recognizes that confidentiality may be particularly important to alleged victims. If a victim chooses to disclose information to College District personnel, the victim should have informed expectations concerning privacy and confidentiality. Blinn cannot guarantee confidentiality and must evaluate any request for confidentiality in the context of its responsibility to provide a safe and nondiscriminatory environment. When a victim makes a disclosure to any College District personnel, that personnel will treat the information with the utmost sensitivity. As a general matter, personnel will only report information to the appropriate administrator or staff persons where necessary to provide accommodations and protective measures, and to ensure the safety and security of the campus community.

Reporting is necessary to ensure victims of misconduct receive appropriate services and information, to track incidents or identify patterns, to protect the College District community from future incidents, and to fulfill the College District's reporting obligations under federal and state law. The College District administers its recordkeeping, including Clery Act reporting and disclosures, without the inclusion of personally identifiable information of either the complainant or the respondent.

### ***Sanctions***

In appropriate cases, complaints will lead to the initiation of disciplinary procedures. For students, any act of sexual assault, dating violence, domestic violence, and stalking are violations of the Student Code of Conduct, subjecting the perpetrator to disciplinary sanctions outlined in the Code, up to and including expulsion from the College District. Employees are subject to discipline according to the applicable College District Board Policies and Administrative Regulations, up to and including termination of employment.

The College District shall provide simultaneous notification in writing, to both the complainant and the respondent, of:

- the result of any institutional disciplinary proceeding that arises from an allegation of dating violence, domestic violence, sexual assault, or stalking;
- the College District's procedures for the respondent and/or the victim to appeal the result of any institutional disciplinary proceeding, if available;
- any change to the result; and
- when the results of the investigation or disciplinary proceeding become final.

If the alleged victim is deceased as a result of such crime or offense, the College District shall treat the next of kin of such victim as the alleged victim for purposes of this paragraph.

### **DISCIPLINARY ACTIONS**

Assault/sexual assault, harassment/sexual harassment, dating/domestic/sexual violence, and discrimination/sexual discrimination are major violations of the College District's Board Policies. Students who violate this section are subject to sanctions up to expulsion from the College District and/or criminal charges. For a list of Code of Conduct violations and possible restitutions, please see the Student Code of Conduct, available in the [Course Catalog](#). Report all InProgress crimes to 911. If the call is delayed report them to 979-277-7373

### **ASSISTANCE FOR VICTIMS**

The College District will assist victims of sexual assault, dating violence, domestic violence, and/or stalking, regardless of whether a victim elects to make a complaint to law enforcement. When a student or employee reports to the institution that he or she has been a victim of sexual assault, dating violence, domestic violence, or stalking, whether the offense occurred on or off campus, the College District will provide the student or employee a written explanation of their rights, resources, and options. The College District will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, and other services available for victims, both within the College District and in the community. The College District will provide written notification to victims about options for, and available assistance in, changing academic, living, transportation, and working environments or implementing protective measures. The College District will provide reasonable accommodations will be upon request.

### **TITLE IX – STUDENTS**

Blinn College District is committed to fostering a fair and safe environment for all students. Discrimination, including harassment or retaliation, against any student on the basis of race, color, religion, sex/gender, national origin, disability, age, or any other basis prohibited by law is strictly prohibited within the College District community.

The U.S. Congress created Title IX in the Education Amendments of 1972 to prohibit

discrimination (which means to exclude, separate, deny benefits to, or otherwise treat differently) based on sex. This includes discrimination based on same-sex, gender identity, or failure to conform to stereotypical notions of masculinity or femininity. The College District does not tolerate any form of sexual discrimination, harassment, misconduct, or violence in the College District community.

Title IX applies to all students at educational institutions (and off-campus) regardless of gender, sexual orientation, gender identity, part- or full- time student status, disability, race, or national origin in all aspects of educational programs and activities. All students deserve the right to a fair and safe educational environment.

The College District's Title IX information is available at [www.blinn.edu/title-ix/](http://www.blinn.edu/title-ix/).

## **EDUCATIONAL PROGRAMMING AND CAMPAIGNS**

### ***Dating Violence, Domestic Violence, Sexual Assault, Stalking***

Student safety and awareness training regarding dating violence, domestic violence, sexual assault, and stalking begins before they arrive on campus through a program conducted at New Student Orientation (NSO). The College District requires students to complete orientation awareness and prevention courses before starting classes. Although NSO is the primary prevention program, supplemental educational programs and campaigns occur throughout the academic year to maintain an increased level of awareness and prevention of dating violence, domestic violence, sexual assault, and stalking.

***New Student Orientation*** – New Student Orientation is an overview of the College District, important College District policies and procedures, and resources that will enable students to be successful. Students must complete orientation after completing the admissions application, and includes sessions on student services, academic life, academic advising, and assistance with course registration.

***Student Title IX Online Orientation/Training*** – Student Title IX Online Orientation/ Training is mandated by the Texas Department of Education that all students are required to complete the Title IX Training each Academic School Year.

***Residence Hall Program*** – Housing and Residence Life, in conjunction with other departments on campus, offers many programs in the residence halls each year. Program topics include issues such as campus safety, alcohol use and abuse, healthy relationships, drugs, violence in relationships, sexual assault, stalking, and personal management.

***Sexual Assault Awareness Month*** is a campaign to raise public awareness about sexual violence and educate communities on how to prevent it. The campaign theme, I Ask, champions the message that asking for consent is a healthy, normal, and necessary part of intimate interactions.

***“Denim Day”*** – the College District encourages faculty, staff, and students to wear jeans for a nationwide campaign to protest misconceptions that surround sexual assault. Denim Day was triggered by a ruling in the Italian Supreme Court where the justices overturned a rape

conviction because they felt that, since the victim was wearing tight jeans, she must have helped her rapist remove those jeans.

### ***Sexual Assault Resource Center (SARC) Program***

Blinn College partners with the [Sexual Assault Resource Center \(SARC\)](#) to provide voluntary educational and awareness programs for students.

***Employee Training*** – The College District requires all employees (faculty, administration, staff and students) to complete Unlawful Harassment Prevention, Preventing Discrimination and Sexual Violence, and Child Abuse and Molestation Awareness Prevention trainings within 30 days of their employment date, and annually thereafter at the beginning of the new fiscal year. This College District provides this information in its new hire packet, online orientation training modules, and in individual training links sent to each employee.

## **DRUG AND ALCOHOL PREVENTION PROGRAMS FOR STUDENTS AND EMPLOYEES**

### **THE BLINN COLLEGE DISTRICT'S ALCOHOL AND DRUG POLICY**

Federal law requires the College District to notify all faculty, staff, and students of certain information pertaining to the unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as part of its activities. The information included in this Report complies with the notification requirements of the Drug-Free Schools and Communities Act and its implementing regulations.

The College District prohibits the unlawful possession, use, manufacture, or distribution of alcohol or controlled substances by students, faculty, staff, and guests in buildings, facilities, grounds, or property controlled by the College District or used as part of College District activities. For students, this includes prohibiting the possession and consumption of any beverage containing alcohol in a residence hall room.

### **Board Policies Specific to Blinn College District Students:**

No student shall possess, use, transmit, or attempt to possess, use, or transmit, or be under the influence of, any of the following substances on College District premises or off premises at a College District-sponsored activity, function, or event:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Any abusable glue, aerosol paint, or any other volatile chemical substance for inhalation.
3. Any performance-enhancing substance, including steroids.
4. Any designer drugs.
5. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

The manufacture, transmittal, delivery, sale, or attempted sale of what is represented to be any of



the above-listed substances shall also be prohibited under this policy.

A student who uses a drug authorized by a licensed physician through a prescription specifically for that student's use is not considered to have violated this rule. Students who violate this policy are subject to appropriate disciplinary action in accordance with the [College Catalog](#) and [Student Code of Conduct](#). [See also FM and FMA] Such disciplinary action may include referral to drug and alcohol counseling, rehabilitation programs, student assistance programs, suspension, expulsion, and referral to appropriate law enforcement officials for prosecution.

All students shall be given a copy of the College District's policy prohibiting the unlawful possession, use, or distribution of illicit drugs and alcohol, a description of the applicable legal sanctions under local, state, or federal law, and a description of the health risks associated with the use of illicit drugs and the abuse of alcohol. Additionally, this policy is available online in the College District's [Board Policy Manual](#).

### **PROGRAM ELEMENTS, BLINN COLLEGE DISTRICT'S DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM**

The College District is committed to providing a safe, healthy environment for students, employees, and visitors. This includes ensuring that the College District is a drug- and alcohol-free zone. The College District informs the campus community about its policies on alcohol and drug use and offers resources for help in accordance with federal law.

The College District encourages students and employees to read and understand information about the College District's drug and alcohol abuse prevention programs (DAAPP) and compliance with the Drug-Free Schools and Campuses Regulations (34 CFR Part 86) and the U.S. Department of Education's Drug-Free Schools and Communities Act Amendment of 1989 (Public Law 101-226).

The elements of the College District's DAAPP include:

- A. The College District's Board Policies and Administrative Regulations.
- B. Communicating policies and consequences to students and employees.
- C. Face-to-face awareness activities.
- D. Resources and support.
- E. Departmental offices responsible for reporting and enforcement.
- F. Review of violations and penalties.

#### ***College District Board Policies***

The College District complies with local, state, and federal law regarding the unlawful use of drugs and alcohol, including possession of illegal drugs and drug paraphernalia on College District premises and the use or sale of alcoholic beverages on College District premises. The College District prohibits the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance on College District premises. Board Policies prohibiting illicit drugs and alcohol on campus include [DH\(LOCAL\)](#), [DI\(LOCAL\)](#), and [GDA\(LOCAL\)](#). More detail on each policy is below.

Board Policy DH(LOCAL) states, in part:

A copy of this policy, the purpose of which is to eliminate drug abuse from the workplace, shall be provided to each employee at the beginning of each year or upon employment.

Employees shall not manufacture, distribute, dispense, possess, use, or be under the influence of, through any or no device, any of the following substances during working hours while at the College District or at College District-related activities during or outside of usual working hours:

1. any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate;
2. alcohol or any alcoholic beverage;
3. any abusable glue, aerosol paint, or any other chemical substance for inhalation; or
4. any other intoxicant, or mood-changing, mind-altering, or behavior altering drugs.

An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Board Policy DI(LOCAL) states:

The College District shall maintain a drug-free environment and shall establish, as needed, a drug-free awareness program complying with federal requirements. [See DH] The program shall provide applicable information to employees in the following areas:

1. The dangers of drug use and abuse in the workplace.
2. The College District’s policy of maintaining a drug-free environment. [See DH(LOCAL)]
3. Drug counseling, rehabilitation, and employee assistance programs that are available in the community, if any.
4. The penalties that may be imposed on employees for violation of drug use and abuse prohibitions.

All fees or charges associated with drug/alcohol abuse counseling or rehabilitation shall be the responsibility of the employee.

Related to DI(LOCAL), DI(EXHIBIT) provides a drug-free workplace notice:

#### **DRUG-FREE WORKPLACE NOTICE**

The College District prohibits the unlawful manufacture, distribution, dispensation, possession, or use of controlled substances, illegal drugs, inhalants, and alcohol in the workplace.

Employees who violate this prohibition will be subject to disciplinary sanctions. Sanctions may include:

- referral to drug and alcohol counseling or rehabilitation programs;
- referral to employee assistance programs;

- termination from employment with the College District; and
- referral to appropriate law enforcement officials for prosecution.

As a condition of employment, an employee must:

- abide by the terms of this notice; and
- notify the Chancellor of the Blinn College District, in writing, if the employee is convicted of a violation of a criminal drug statute occurring in the workplace. The employee must provide the notice in accordance with College District policy.

This notice complies with the requirements of the federal Drug-Free Workplace Act (*see* 41 U.S.C. § 702).

Board policy GDA(LOCAL) states, in part:

The use or possession of intoxicating beverages on College District-owned or - controlled premises shall be prohibited. Any exception to this policy shall be made on an event-by-event basis by the Chancellor of the Blinn College District in consultation with the Board. [*See also* [FLBE\(LOCAL\)](#)]

Tobacco use through any or no device shall not be permitted within College District-owned, - leased, or -controlled vehicles, buildings, property, or other facilities.

Tobacco use is only permitted in designated outdoor areas clearly marked with signs and in private vehicles on College District property.

The enforcement methods for noncompliance of the provisions on tobacco use are as follows:

1. The violator may be assessed a fine of \$25.
2. The violator may be escorted off campus/property.
3. The violator may be charged with criminal trespass.

***Communicating Board Policies and consequences to students and employees***

In accordance with Board Policy, the College District provides the drug-free workplace notice to employees when they begin employment at the College District and once per year thereafter, as long as they remain employees of the College District. A copy of the communication to employees is in the Appendix to this Report. The College District informs students about the College District policies related to alcohol and illicit drugs during new student orientation and via email notification.

In addition to communication about College District policies, the College District also provides information to students and employees about the wide array of consequences (health, social, financial, legal, etc.) related to the abuse of alcohol and the use of illegal drugs.

## CONSEQUENCES OF DRUG USE – STUDENTS AND EMPLOYEES

People who persistently use alcohol or drugs face an array of problems, including:

**Health** - drug or alcohol abuse can lead to high blood pressure, malnutrition, cirrhosis of the liver, delirium tremors, deterioration of brain cells, lethargy, depression, irritability, and collapse of heart and other major organ systems.

**Social** - excessive alcohol or drug use can cause tension and embarrassment at social functions.

**Finances** - those who abuse drugs or alcohol risk financial problems from overspending on their habit and/or neglecting personal finances.

**Relationships** - families can be disrupted emotionally and economically. Angry outbursts or unreasonable behavior may cause friction.

**Class Performance** - class performance may become erratic and lead to disciplinary action up to and including expulsion.

**Work Performance** – drug or alcohol abuse may cause a deterioration in work performance, conflict avoidance, and disruptions with interpersonal work relationships.

### College District Disciplinary Points Associated with Alcohol and Drug Violations

Violation	Restitution	Maximum Points
Alcohol-Level 1 & 2 (usage, presence, paraphernalia)	Online Class or Restitution as Determined	4
Alcohol-Level 3 & 4 (Minor in Possession or Driving under the influence)	Criminal Charge or Conviction	6
Drugs-Level 1 & 2 (usage, presence, paraphernalia)	Online Class or Restitution as Determined	4
Drugs-Level 3 & 4 (usage, presence, paraphernalia)	Criminal Charge or Conviction, Expulsion, Removal from Housing	6

### The College District's Disciplinary Point System

The College District designed the disciplinary point system to promote consideration and safety for others living in a community. The Student Conduct Coordinator assesses campus and housing violations according to the disciplinary point system and at the Judicial Officer's discretion. If a resident accumulates any combination totaling six (6) points in an academic school year (including Fall, Spring, Minimesters, Summer sessions, and break periods), the College District will remove the student from residence life. The disciplinary points do not expire and remain part of the student's educational record even if the student withdraws and subsequently reenrolls at the College District.

## HEALTH RISKS AND LEGAL PENALTIES ASSOCIATED WITH ABUSE OF ALCOHOL OR DRUGS

DRUG NAME	EFFECTS OF DRUG	PENALTIES
<b>Alcohol</b> (Beer, wine, liquor, malt liquor)	<ul style="list-style-type: none"> <li>• High blood pressure</li> <li>• Heart disease</li> <li>• Stroke</li> <li>• Liver disease</li> <li>• Digestive problems</li> <li>• Cancer of breast, mouth, throat, liver, and colon</li> <li>• Dementia</li> <li>• Depression and anxiety</li> </ul>	<ul style="list-style-type: none"> <li>• Texas law defines penalties for anyone convicted of the manufacture, distribution, dispensation, possession, or use of controlled substances.</li> </ul>
<b>Marijuana &amp; Hashish</b> (Blunt, dope, ganja, pot, reefer, skunk, weed, joint)	<ul style="list-style-type: none"> <li>• Short-term memory impairment</li> <li>• Learning, mental health decline</li> <li>• Decreased ability to focus and coordination</li> <li>• Increased heart rate and risk of psychosis to those who are vulnerable</li> </ul>	<ul style="list-style-type: none"> <li>• Misdemeanor convictions for workplace and campus drug violations can result in a fine, community service, and incarceration of up to a year. Details: <a href="http://tabc.state.tx.us/laws/code_and_rules.asp">tabc.state.tx.us/laws/code_and_rules.asp</a> (Alcoholic Beverage Code).</li> </ul>
<b>Cocaine/Crack</b> (Blow, bump, C, candy, Charlie, flake, rock, snow)	<ul style="list-style-type: none"> <li>• Severe consequences impacting heart, respiratory, nervous and digestive systems.</li> </ul>	<ul style="list-style-type: none"> <li>• Penalties for violations are based on the classification of the drug or other substance and/or sometimes specified by drug name, i.e., marijuana. A substance doesn't have to be listed as a controlled substance to be treated as a substance for criminal prosecution.</li> </ul>
<b>Opiates</b> (Heroin, morphine, opium, codeine, vicodin)	<ul style="list-style-type: none"> <li>• Increased risk of choking</li> <li>• Low blood pressure</li> <li>• Potential for breathing to stop and/or coma</li> <li>• Hepatitis</li> <li>• HIV</li> <li>• Addiction and fatal overdose</li> </ul>	<ul style="list-style-type: none"> <li>• Penalties may include fines up to \$10 million (for an individual) or \$50 million (if other than an individual) or both, and up to life imprisonment without release (no eligibility for parole).</li> </ul>
<b>Hallucinogens</b> (PCP, LSD, peyote, magic mushrooms, ecstasy, mescaline, psilocybin)	<ul style="list-style-type: none"> <li>• Unpredictable effects</li> <li>• Possible visual, auditory, and tactile hallucinations</li> <li>• Flashbacks and perception disorders</li> </ul>	<ul style="list-style-type: none"> <li>• See federal drug trafficking penalties at: <a href="http://dea.gov/druginfo/ftp3.shtml">dea.gov/druginfo/ftp3.shtml</a></li> </ul>
<b>Amphetamines</b> (Benzedrine, Dexedrine, speed, crystal, crank)	<ul style="list-style-type: none"> <li>• Various harmful and long-lasting effects to the brain</li> <li>• Heart problems</li> <li>• Seizures</li> </ul>	
<b>Sedatives and Antianxiety</b> (Valium, Quaalude, reds, phennies)	<ul style="list-style-type: none"> <li>• Memory problems</li> <li>• Low blood pressure</li> <li>• Slowed breathing; may also cause coma or death</li> </ul>	

Title 21 of the U.S. Code (USC) Controlled Substances Act (CSA) describes the acts and criminal penalties associated with illicit drugs and actions related to alcohol abuse. Read a full version of the code at: [21 USC CHAPTER 13, SUBCHAPTER I, Part D: Offenses and Penalties \(house.gov\)](http://www.house.gov/legislation/usc/21usc.htm) (Subchapter 1; Control and Enforcement Part D — Offenses and Penalties, Sections 841 through 865.)

## **AWARENESS ACTIVITIES**

In this section, the College District summarizes activities designed to raise awareness of dangers related to abusing alcohol and drugs. The College District's activities:

- Incorporated drug and alcohol information into the online New Student Orientation and Title IX/Mental Health Modules. The College District requires that all students complete one of these activities on a yearly basis.
- Developed a campaign that automatically sends an annual notification to all students about drug and alcohol policies; federal, state, and local penalties; health risks; and resources for those needing help.
- Provide a staffed drug and alcohol resource table to students on the Schulenburg and Sealy campuses at least one day each fall and spring semester.
- Provide drug and alcohol awareness presentations at student activities and leadership trainings.
- Conduct student discipline reviews each semester to ensure that disciplinary actions follow College District policy and that the staff utilizes them consistently.
- Provide Housing and Residence Life programs.
- Provide athletic presentations.
- Provide Mental Health Week presentations.
- Provide alternatives to traditional Spring Break activities.
- Provide annual communication to employees regarding relevant College District policies and the dangers of alcohol and drug abuse.

## **PROGRAMMING DEVELOPMENT AND EVALUATION**

### **Resources and Support**

The College District provides and/or has access to resources and support for students and employees who may be struggling with a chemical dependency.

The College District provides information on counseling services available to students, as well as an array of resources and support available to both students and employees. See the College's website: [www.blinn.edu/drug-alcohol-abuse-prevention/index.html](http://www.blinn.edu/drug-alcohol-abuse-prevention/index.html).

Full-time employees enrolled in the Health Select insurance plan have access to additional resources to assist in coping with a range of stressful situations such as:

- Alcohol abuse
- Anger management
- Anxiety and stress

- Compulsive spending or gambling
- Coping with grief and loss
- Depression
- Domestic violence
- Drug abuse
- Eating disorders
- Medication management

### **Offices Responsible**

The following offices collaborate on the College District's Drug and Alcohol Abuse Prevention Program:

- Office of the Vice Chancellor, Student Services and Administration
- Academic Advising and Counseling
- Health Clinic
- Student Leadership and Activities
- Housing and Residence Life
- District Police
- Human Resources

### **FERPA/BUCKLEY**

With respect to the disclosure of certain documents, which may have been used in the production of this Report, it is important to note:

Congress passed The Family Educational Rights and Privacy Act of 1974 (FERPA), commonly known as the Buckley Amendment, in 1974. FERPA affords students 18 years of age or older certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the college/university receives a request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) they wish to inspect. The college/university official will make arrangements for access and notify the student of the time and place where the record(s) may be inspected. If the records are not maintained by the college/university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of student education records that the student believes are inaccurate or misleading. Students may ask the college/university to amend a record that they believe is inaccurate or misleading. They should write to the appropriate college/university official, clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the college/university decides not to amend the record as requested by the student, the college/university will notify

the student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to college/university officials with legitimate educational interests. A college/university official is a person employed by the institution as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person serving on the Governing Body (i.e. Board or Trustees, Board of Regents, etc.); a person or company with whom the institution has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college/university official in performing his or her tasks. A college/university official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the institution discloses education records without consent to officials at another institution in which a student seeks or intends to enroll.

NOTE: FERPA requires an institution to make a reasonable attempt to notify the student of the records request unless it states in its annual notification that it intends to forward records on request.

FERPA grants the right to file a complaint with the U.S. Department of Education concerning alleged failures by the institution to comply with the requirements of FERPA.

The name and address of the office that administers FERPA is:

**Family Policy Compliance Office**  
U.S. Department of Education  
600 Independence Avenue, SW  
Washington, D.C. 20202-5920



# APPENDIX A

Blinn College  
239501

SITE MANAGEMENT  
SECURITY

CHA  
(LOCAL)

The safety and security of the College District's students, faculty, staff, and visitors is of utmost priority to the Board. All faculty, staff, students, contractors, and visitors on any College District property, facility, or College District-sponsored travel must promptly report any activity perceived as criminal, potentially dangerous, or suspicious to the College District Police Department or to a Campus Security Authority (defined below), especially if the victim is unable or elects not to make such a report.

**Missing Student Notification**

The College District shall establish missing student notification procedures in compliance with 20 U.S.C.A. § 1092(j) for students who reside in on-campus housing.

**Facilities**

The College District shall maintain an open college policy for non-residence facilities. During business hours, the College District shall remain open to students, parents, employees, contractors, invitees, and the general public. During non-business hours and periods of extended closing, the College District Police Department shall coordinate access to locked facilities.

Campus residence facilities shall remain locked at all times. The College District shall ensure that access is limited to authorized residents and staff only.

The College District shall develop procedures for ensuring that all campus facility maintenance protocols meet minimum safety standards.

**College District Police Department**

To ensure sufficient security and protection of students, staff, and property, the Board authorizes the formation of a College District police department and shall employ and commission peace officers.

**Jurisdiction**

The jurisdiction of College District peace officers shall include all counties in which property is owned, leased, rented, or otherwise under the control of the College District.

**Police Authority**

While within the jurisdiction set out in this policy, peace officers employed and commissioned by the College District shall have all the powers, privileges, and immunities of peace officers, and shall respond promptly to reports of criminal, potentially dangerous, or suspicious activity. College District peace officers shall have the authority to:

1. Protect the safety and welfare of any person in the jurisdiction of the College District and protect the property of the College District.
2. Enforce all laws, including municipal ordinances, county laws, and state laws, and investigate violations of law as needed. In

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doing so, College District police officers may serve search warrants in connection with College District-related investigations in compliance with the Texas Code of Criminal Procedure.

3. Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
4. Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
5. Enforce College District policies on College District property or at College District functions.
6. Investigate violations of College District policy, rules, and regulations as requested by the Chancellor and participate in administrative hearings concerning the alleged violations.
7. Carry weapons as directed by the chief of police and approved by the Chancellor.
8. Carry out all other duties as directed by the chief of police or Chancellor.

**Temporary  
Assignment**

College District police officers shall enforce all laws, including municipal ordinances, county ordinances, and state laws within another law enforcement agency's jurisdiction while temporarily assigned to the other agency.

**Limitations on  
Outside Employment**

No officer commissioned under this policy shall provide law enforcement or security services for an outside employer without prior written approval from the chief of police and Chancellor or designee.

**Relationship with  
Outside Agencies**

The College District's police department and the law enforcement agencies with which it has overlapping jurisdiction shall enter into a memorandum of understanding that outlines reasonable communication and coordination efforts among the department and the agencies. The chief of police and the Chancellor or designee shall review the memorandum of understanding at least once every year. The memorandum of understanding shall be approved by the Board.

**Use of Force**

The use of force, including deadly force, shall be authorized only when reasonable and necessary, as outlined in the department regulations manual.

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<b>High-Speed Pursuit</b>	Officers shall not engage in high-speed chases in a motor vehicle when the immediate danger to the public or the officer created by the pursuit exceeds the immediate or potential danger presented by the offenders remaining at large. Guidelines for high-speed pursuits shall be addressed in the department regulations manual.
<b>Video Monitoring</b>	Video equipment shall be used on a College District police car for safety purposes whenever the flashing lights on a car are in use.
Access to Recordings	Recordings shall be considered law enforcement records, shall remain in the custody of the chief of police, and shall be maintained as required by the department regulations manual and law.
<b>Officer Training</b>	All College District officers shall receive at least the minimum amount of education and training required by law.
<b>Department Regulations Manual</b>	To carry out the provisions in this policy, the police department shall compile and maintain a manual that describes and sets forth operational procedures, rules, and regulations pertaining to the administration of police services. The chief of police and the Chancellor or designee shall review the manual annually and make any appropriate revisions.
Racial Profiling	The chief of police shall develop and implement regulations to ensure compliance with state law regarding racial profiling. Peace officers employed by the College District shall not initiate any law enforcement action based on an individual's race, ethnicity, or national origin.
<b>Complaints</b>	Complaints against a College District police officer shall be in writing on a form provided by the College District and shall be signed by the person making the complaint. In accordance with law, the College District shall provide to the police officer a copy of the complaint. [See COMPLAINTS AGAINST PEACE OFFICER at CHA(LEGAL)]  Appeals regarding this complaint process shall be filed in accordance with DGBA, FLD, or GB, as appropriate.
<b>Reporting Procedures</b>	The College District Police Department shall establish reporting procedures and make them available in print and on <a href="#">the College District website</a> . The procedures should encourage accurate, prompt reporting even when the victim elects or is unable to report the alleged crime.
<b>Education Programs</b>	The Police Department shall conduct regular education programs, including drills, designed to inform the campus population of security practices and procedures. See <i>also</i> CG(LOCAL). The education programs should inform students, faculty, and staff about crime

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**Campus Security  
Authorities**

prevention, and to be responsible for their own safety and the safety of others.

Campus Security Authorities (CSA) shall include all College District Police Officers and any College District official who has significant responsibility for student and campus activities including, but not limited to, student housing, student discipline, and campus judicial proceedings. If such official is a pastoral or professional counselor, the official is not a CSA when acting as a pastoral or professional counselor.

The College District shall maintain a list of CSAs [in the Administrative Regulations](#).

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## APPENDIX B: FFDA(LOCAL)

Blinn College  
239501

FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
SEX AND SEXUAL VIOLENCE

FFDA  
(LOCAL)

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	<p><b>Note:</b> This policy addresses complaints of sex discrimination and sexual misconduct, including sexual harassment, sexual violence, and retaliation targeting students. For legally referenced material relating to discrimination, harassment, and retaliation, see FA(LEGAL). For sex discrimination, sexual harassment, sexual assault, and retaliation targeting employees, see DIAA.</p>
<p><b>Statement of Nonviolence and Nondiscrimination</b></p>	<p>The College District prohibits any and all forms of sexual violence including, but not limited to: domestic violence, dating violence, rape, sexual assault, and stalking. The College District likewise prohibits discrimination, including harassment, against any student on the basis of sex or gender. Retaliation against anyone involved in the complaint process is a violation of College District policy and is prohibited.</p> <p>In furtherance of these prohibitions, the College District shall establish regular programs designed to educate students and staff regarding the prevention and reporting of sexual violence and harassment. Such programs shall include all of the elements required under 20 U.S.C.A § 1092(f)(8)(B).</p>
<p><b>Discrimination</b></p>	<p>Discrimination against a student is conduct directed at a student on the basis of sex or gender that adversely affects the student.</p>
<p><b>Sexual Harassment and Sexual Violence</b> By an Employee</p>	<p>Sexual harassment of a student by a College District employee includes unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:</p> <ol style="list-style-type: none"><li>1. A College District employee causes the student to believe that the student must submit to the conduct in order to participate in a school program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct; or</li><li>2. The conduct is so severe, persistent, or pervasive that it limits or denies the student's ability to participate in or benefit from the College District's educational program.</li></ol>
<p>By Others</p>	<p>Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal misconduct when the misconduct is so severe, persistent, or pervasive that it limits or denies a student's ability to participate in or benefit from the College District's educational program.</p>
<p>Sexual Violence</p>	

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	<p>Sexual violence is a form of sexual harassment. Sexual violence includes physical sexual acts perpetrated against a person's will or without the person's consent. "Consent" means assent in fact, as defined in TEX. PENAL CODE § 1.07(11) and as further clarified in § 22.011(b).</p> <p>Sexual assault is any unwanted, nonconsensual sexual contact against an individual by another. Sexual assault can occur either forcibly (against a person's will) or when a person cannot give consent (under the age of consent, intoxicated, developmentally disabled, or mentally/physically unable to consent).</p> <p>Rape is nonconsensual sexual intercourse that involves the use or threat of force, violence, or immediate and unlawful bodily injury or threats of future retaliation and duress. Rape includes nonconsensual sexual intercourse when the person is incapable of giving consent because he or she is incapacitated from alcohol and/or drugs, or if a mental disorder or developmental or physical disability renders the victim incapable of giving consent.</p>	
Examples	<p>Examples of sexual harassment of a student may include sexual advances; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; rape; sexual assault; sexual battery; sexual coercion; and other sexually motivated conduct, communications, or contact.</p> <p>Physical contact not reasonably construed as sexual in nature is not sexual harassment.</p>	
Gender-Based Harassment	<p>Gender-based harassment includes physical, verbal, or nonverbal conduct based on the student's gender, the student's expression of characteristics perceived as stereotypical for the student's gender, or the student's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct limits or denies a student's ability to participate in or benefit from the College District's educational program.</p>	
Examples	<p>Examples of gender-based harassment directed against a student, regardless of the student's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.</p>	
Retaliation	<p>The College District prohibits retaliation by a student or College District employee against a student alleged to have experienced discrimination or harassment or another student who, in good faith,</p>	
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	<p>makes a report of harassment or discrimination, serves as a witness, or otherwise participates in an investigation.</p>
<b>Examples</b>	<p>Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.</p>
<b>False Claims</b>	<p>A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding sexual violence, discrimination, or harassment shall be subject to appropriate disciplinary action.</p>
<b>Prohibited Conduct</b>	<p>In this policy, the term "prohibited conduct" includes sexual violence, discrimination, harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.</p>
<b>Timely Reporting</b>	<p>Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the College District's ability to investigate and address the prohibited conduct.</p>
<b>Reporting Procedures</b>	<p>For purposes of this policy, a "responsible employee" is an employee:</p>
<b>Responsible Employee</b>	<ol style="list-style-type: none"><li>1. Who has the authority to remedy prohibited conduct;</li><li>2. Who has been given the duty of reporting incidents of prohibited conduct; or</li><li>3. Whom a student reasonably believes has the authority to remedy prohibited conduct or has been given the duty of reporting incidents of prohibited conduct.</li></ol> <p>The College District designates the following persons as responsible employees: any College District employee, including Campus Security Authorities under CHA(LOCAL), and all resident assistants (RAs).</p>
<b>Student Report</b>	<p>Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to the College District Police, a responsible employee, or submit the report electronically through <a href="#">the College District's website</a>. College District personnel shall assist the student in reporting the alleged misconduct if the student requests such assistance. Submission of an anonymous electronic report may impair the College District's ability to investigate and address the prohibited conduct.</p>



	<p>The College District shall publish procedures in the Administrative Regulations regarding options for reporting offenses to law enforcement, the importance of preserving evidence as may be necessary to prove an allegation under this policy. The procedures shall include information about victims' rights and the institutions' responsibilities regarding orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court.</p>
<b>Employee Report</b>	<p>Any College District employee who suspects and any responsible employee who receives notice that a student or group of students has or may have experienced prohibited conduct shall immediately notify the College District Police or other appropriate College District official listed in this policy and shall take any other steps required by this policy. An employee who does not meet the description of a responsible employee in accordance with this policy may alternatively submit the report electronically <a href="#">via the College District's website</a>.</p>
<b>Exceptions</b>	<p>A person who holds a professional license requiring confidentiality, such as a counselor, or who is supervised by such a person shall not be required to disclose a report of prohibited conduct without the student's consent.</p> <p>A person who is a nonprofessional counselor or advocate designated in administrative procedures as a confidential source shall not be required to disclose information regarding an incident of prohibited conduct that constitutes personally identifiable information about a student or other information that would indicate the student's identity without the student's consent, unless the person is disclosing information as required for inclusion in the College District's annual security report under the Clery Act [see GCC].</p>
<b>Definition of College District Officials</b>	<p>For the purposes of this policy, College District officials are the Title IX coordinator/investigator and the Chancellor.</p>
<b>Title IX Coordinator / Investigator</b>	<p>Reports of discrimination based on sex, including sexual harassment or gender-based harassment, may be directed to the Title IX coordinator/investigator. The Chancellor shall designate a Title IX coordinator and investigator(s). Contact information for the Title IX coordinator/investigator(s) shall be published on the <a href="#">College District's website</a>.<sup>1</sup></p>
<b>Other Anti-discrimination Laws</b>	<p>The Chancellor or designee shall serve as coordinator for purposes of College District compliance with all other antidiscrimination laws.</p>



**Alternative  
Reporting  
Procedures**

A student is not required to report prohibited conduct to the person alleged to have committed the conduct. A report against the Title IX coordinator/investigator, may be directed to the Chancellor or designee. A report against the Chancellor or designee may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.

**Investigation of the  
Report**

The College District may request, but shall not require, a written report. If a report is made orally, the College District official shall reduce the report to written form.

**Initial Assessment**

Upon receipt or notice of a report, the College District official shall first notify the Campus Police Department to determine whether the allegation requires a criminal investigation. If the allegation does not require a criminal investigation, the College District official shall then determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the official shall immediately notify the parties to the complaint of the allegations and the formal and informal options for resolution of the complaint. The College District official shall also ensure that the victim and accused receive any legally required written notices regarding:

1. Existing counseling, health, and mental health services,
2. Victim advocacy and legal assistance,
3. Any other relevant services available, both on-campus and in the community, and
4. Any options for, and available assistance in, changing academic, living, transportation, and working situations, if so requested by either the victim or accused, and whether such accommodations are reasonably available, regardless of whether the victim chooses to report the allegation to campus police or local law enforcement.

If the College District official determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy but may constitute a violation of other College District rules or regulations, the College District official shall refer the complaint for consideration under the appropriate policy and/or process.

**Informal Resolution**

If the parties voluntarily agree to participate in informal resolution of the complaint, and the College District official determines that informal resolution is appropriate for the complaint, then the official may facilitate that resolution. If the official determines that informal resolution is not appropriate, then the complaint will be subject to the formal resolution process.

FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
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Formal Resolution	If any of the parties decline to participate in informal resolution of the complaint or the College District official finds informal resolution of the complaint is inappropriate, the College District official shall authorize or undertake an investigation, except as provided below at Criminal Investigation. The College District shall establish procedures for formal resolution in compliance with The Clery Act [20 U.S.C.A § 1092(f)(8)(B)(iv)] and Title IX [34 C.F.R. § 106.8(a)].
Interim Action	If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is pending, the College District shall promptly take interim action calculated to address prohibited conduct prior to the completion of the College District's investigation.
College District Investigation	<p>The investigation may be conducted by the College District official or designee(s) or by a third party designated by the College District, such as an attorney. The investigator shall have received appropriate training regarding the issues related to the complaint and the relevant College District's policy and procedures.</p> <p>The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.</p>
Criminal Investigation	If a law enforcement or regulatory agency notifies the College District that a criminal or regulatory investigation has been initiated, the College District shall confer with the agency to determine if the College District's investigation would impede the criminal or regulatory investigation. The College District shall proceed with its investigation only to the extent that it does not impede the ongoing criminal or regulatory investigation. After the law enforcement or regulatory agency has completed gathering its evidence, the College District shall promptly resume its investigation.
Concluding the Investigation	<p>Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the College District to delay its investigation, the investigation should be completed within ten College District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.</p> <p>The investigator shall prepare a written report of the investigation. The report shall be filed with the College District official overseeing the investigation.</p>
<i>Notification of the Outcome</i>	The College District shall provide written notice of the outcome, within the extent permitted by the Family Educational Rights and

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	Privacy Act (FERPA) or other law, to the victim and the person against whom the complaint is filed. The parties shall be given the opportunity to respond to the report.
<b>College District Action</b>	Utilizing the preponderance of the evidence standard, the College District shall determine, based on the results of the investigation, whether each individual allegation or misconduct occurred. If the results of an investigation indicate that prohibited conduct occurred, the College District shall promptly respond by taking appropriate disciplinary, corrective, or protective action reasonably calculated to address the conduct, in accordance with College District policy and procedures [see FM and FMA].
<b>Prohibited Conduct</b>	
<i>Disciplinary and Protective Action</i>	Examples of disciplinary action that the College District may take include, but are not limited to: <ul style="list-style-type: none"><li>• Temporary or permanent expulsion from the College District;</li><li>• Implementation of a no contact order;</li><li>• Eviction from College District housing;</li></ul>
<i>Corrective Action</i>	Examples of corrective action that the College District may provide include, but are not limited to: <ul style="list-style-type: none"><li>• Providing a training program for those involved in the complaint;</li><li>• Providing a comprehensive education program for the College District community;</li><li>• Providing counseling for the victim and the student who engaged in prohibited conduct;</li><li>• Permitting the victim or student engaged in the prohibited conduct to drop a course in which they both are enrolled without penalty;</li><li>• Permitting the victim or student engaged in the prohibited conduct to move out of a campus dorm or apartment without penalty;</li><li>• Conducting follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred;</li><li>• Involving students in efforts to identify problems and improve the College District climate;</li><li>• Increasing staff monitoring of areas where prohibited conduct has occurred; and</li></ul>

	<ul style="list-style-type: none"><li>• Reaffirming the College District's policy against discrimination and harassment.</li></ul>
<b>Improper Conduct</b>	If the investigation reveals improper conduct that did not rise to the level of prohibited conduct, the College District may take disciplinary action in accordance with College District policy and procedures or other corrective action reasonably calculated to address the conduct.
<b>Confidentiality</b>	To the greatest extent possible, the College District shall protect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.
<b>Appeal</b>	A party who is dissatisfied with the outcome of the investigation may appeal through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees, FLD(LOCAL) for students, and GB(LOCAL) for community members] A party shall be informed of his or her right to file a complaint with the U.S. Department of Education Office for Civil Rights.
<b>Records Retention</b>	Retention of records shall be in accordance with the College District's records retention procedures. [See CIA]
<b>Access to Policy, Procedures, and Related Materials</b>	Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, shall be distributed annually to College District employees and students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbooks and other major College District publications. Information regarding the policy, procedures, and related materials shall also be prominently published on the College District's website, taking into account applicable legal requirements. Copies of the policy and procedures shall be readily available at the College District's administrative offices and shall be distributed to a student who makes a report.

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<sup>1</sup> Title IX Coordinator contact information: <http://www.blinn.edu/title-ix/index.html>



## APPENDIX C: DIAA(LOCAL)

Blinn College  
239501

FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
SEX AND SEXUAL VIOLENCE

DIAA  
(LOCAL)

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	<p><b>Note:</b> This policy addresses employee complaints of sex and gender discrimination and sexual misconduct, including sexual harassment, sexual violence, and retaliation. For legally referenced material relating to this subject matter, see DAA(LEGAL). For sex discrimination, sexual harassment, sexual violence, and retaliation targeting students, see FFDA.</p>
<b>Definitions</b>	<p>Solely for purposes of this policy, the term "employee" includes former employees, applicants for employment, and unpaid interns.</p>
<b>Statement of Nonviolence and Nondiscrimination</b>	<p>The College District prohibits any and all forms of sexual violence including, but not limited to: domestic violence, dating violence, rape, sexual assault, and stalking. The College District likewise prohibits discrimination, including harassment, against any employee on the basis of sex or gender. Retaliation against anyone involved in the complaint process is a violation of College District policy.</p> <p>In furtherance of these prohibitions, the College District shall establish regular programs designed to educate students and staff regarding the prevention and reporting of sexual violence and harassment. Such programs shall include all of the elements required under 20 U.S.C.A. § 1092(f)(8)(B).</p>
<b>Discrimination</b>	<p>Discrimination against an employee is conduct directed at an employee on the basis of sex or gender that adversely affects the employee's employment.</p>
<b>Sexual Harassment and Sexual Violence</b>	<p>Sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:</p> <ol style="list-style-type: none"><li>1. Submission to the conduct is either explicitly or implicitly a condition of an employee's employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee; or</li><li>2. The conduct is so severe, persistent, or pervasive that it has the purpose or effect of unreasonably interfering with the employee's work performance or creates an intimidating, threatening, hostile, or offensive work environment.</li></ol>
<b>Sexual Violence</b>	<p>Sexual violence is a form of sexual harassment. Sexual violence includes physical sexual acts perpetrated against a person's will or without the person's consent. "Consent" means assent in fact, as</p>

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defined in TEX. PENAL CODE § 1.07(11) and as further clarified in § 22.011(b).

Sexual assault is any unwanted, nonconsensual sexual contact against an individual by another. Sexual assault can occur either forcibly (Against a person's will) or when a person cannot give consent (under the age of consent, intoxicated, developmentally disabled, or mentally/physically unable to consent).

Rape is nonconsensual sexual intercourse that involves the use or threat of force, violence, or immediate and unlawful bodily injury or threats of future retaliation and duress. Rape includes nonconsensual sexual intercourse when the person is incapable of giving consent because he or she is incapacitated from alcohol and/or drugs, or if a mental disorder or developmental or physical disability renders the victim incapable of giving consent.

Examples	Examples of sexual harassment may include sexual advances; touching intimate body parts; coercing or forcing a sexual act on another; jokes or conversations of a sexual nature; offensive or derogatory language directed at another person's gender identity; and other sexually motivated conduct, communication, or contact.
<b>Retaliation</b>	<p>The College District prohibits retaliation against an employee who makes a claim alleging to have experienced discrimination or harassment, or another employee who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation.</p> <p>An employee who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding sexual violence, harassment, or discrimination is subject to appropriate discipline.</p>
Examples	Examples of retaliation may include termination, refusal to hire, demotion, and denial of promotion. Retaliation may also include threats, unjustified negative evaluations, unjustified negative references, or increased surveillance.
<b>Prohibited Conduct</b>	In this policy, the term "prohibited conduct" includes sexual violence, discrimination, harassment, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.
<b>Reporting Procedures</b>	An employee who believes that he or she has experienced prohibited conduct or believes that another employee has experienced prohibited conduct should immediately report the alleged acts. The employee may report the alleged acts to a CSA [as defined in CHA(LOCAL)], the employee's supervisor, one of the College District officials below, or electronically through the College District's website.

	<p>For the purposes of this policy, College District officials are the Title IX coordinator and the Chancellor.</p>	
<b>Definition of College District Officials</b>	<p>The Chancellor shall designate a Title IX coordinator and investigator(s). The College District shall publish the contact information for the Title IX coordinator/investigator(s) on the <a href="#">District website</a>.</p>	
Title IX Coordinator		
Other Anti-discrimination Laws	<p>The Chancellor or designee shall serve as coordinator for purposes of College District compliance with all other antidiscrimination laws.</p>	
<b>Alternative Reporting Procedures</b>	<p>An employee is not required to report prohibited conduct to the person alleged to have committed it. A report against the Title IX coordinator, may be directed to the Chancellor or designee.</p> <p>A report against the Chancellor or designee may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation.</p>	
<b>Timely Reporting</b>	<p>Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the College District's ability to investigate and address the prohibited conduct.</p>	
<b>Notice of Report</b>	<p>Any College District supervisor who receives a report of prohibited conduct shall immediately notify the appropriate College District official listed above and take any other steps required by this policy.</p>	
<b>Investigation of the Report</b>	<p>The College District may request, but shall not insist upon, a written report. If a report is made orally, the College District official shall reduce the report to written form.</p>	
<table border="1"><tr><td>Initial Assessment</td></tr></table>	Initial Assessment	<p>Upon receipt or notice of a report, the College District official shall first notify the Campus Police Department to determine whether the allegation requires a criminal investigation. If the allegation does not require a criminal investigation, the College District official shall then determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the College District official shall immediately authorize or undertake an investigation, regardless of whether a criminal or regulatory investigation regarding the same or similar allegations is pending.</p> <p>The College District official shall ensure that the victim receives written notice about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available for victims both on-campus and in the community. The College District official shall ensure that the victim receives written notification of the options for, and available assistance in adjusting working con-</p>
Initial Assessment		



ditions, if so requested and if such accommodations are reasonably available, regardless of whether the victim chooses to report the allegation to campus police or local law enforcement.

If the College District official determines that the allegations, if proven, would not constitute prohibited conduct as defined by this policy, the College District official shall refer the complaint for consideration under the appropriate policy.

Formal Resolution

The College District official shall authorize or undertake an investigation, except as provided below at Criminal Investigation. The College District shall establish procedures for formal resolution in compliance with the Clery Act [20 U.S.C.A § 1092(f)(8)(B)(iv)] and Title IX [34 C.F.R. § 106.8(a)].

Interim Action

If appropriate, the College District shall promptly take interim action calculated to prevent prohibited conduct during the course of an investigation.

College District Investigation

The investigation may be conducted by the College District official or a designee or by a third party designated by the College District, such as an attorney. When appropriate, the supervisor shall be involved in or informed of the investigation.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.

Concluding the Investigation

Absent extenuating circumstances, the investigation should be completed within ten College District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.

The investigator shall prepare a written report of the investigation. The report shall be filed with the College District official overseeing the investigation.

College District Action

If the results of an investigation indicate that prohibited conduct occurred, the College District shall promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the conduct.

The College District may take action based on the results of an investigation, even if the conduct did not rise to the level of prohibited or unlawful conduct.

Confidentiality

To the greatest extent possible, the College District shall protect the privacy of the complainant, persons against whom a report is



Blinn College  
239501

FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION  
SEX AND SEXUAL VIOLENCE

DIAA  
(LOCAL)

	<p>filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.</p>
<b>Appeal</b>	<p>A complainant who is dissatisfied with the outcome of the investigation may appeal through the applicable grievance policy beginning at the appropriate level. [See DGBA(LOCAL) for employees, FLD(LOCAL) for students, and GB(LOCAL) for community members]</p> <p>The complainant may have a right to file a complaint with appropriate state or federal agencies.</p>
<b>Records Retention</b>	<p>Retention of records shall be in accordance with the College District's records retention procedures. [See CIA]</p>
<b>Access to Policy, Procedures, and Related Materials</b>	<p>Information regarding this policy and any accompanying procedures, as well as relevant educational and resource materials concerning the topics discussed in this policy, shall be distributed annually to College District employees and students in compliance with law and in a manner calculated to provide easy access and wide distribution, such as through electronic distribution and inclusion in the employee and student handbooks and other major College District publications. Information regarding the policy, procedures, and related materials shall also be prominently published on the College District's website, taking into account applicable legal requirements. Copies of the policy and procedures shall be readily available at the College District's administrative offices and shall be distributed to an employee who makes a report.</p>

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LDU 2018.01  
DIAA(LOCAL)-X

ADOPTED: 6/19/2018

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## APPENDIX D: POLICY DM(LOCAL)

Blinn College  
239501

### TERMINATION OF EMPLOYMENT

DM  
(LOCAL)

#### **Suspension**

An at-will employee may be suspended with or without pay or placed on administrative leave by the Chancellor or designee:

1. During an investigation of alleged misconduct by the employee; or
2. At any time the Chancellor or designee determines that the College District's best interest will be served by the suspension or administrative leave.

#### **At-Will Employees**

At-will employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the College District.

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## APPENDIX E: POLICY DMAA(LOCAL)

Blinn College  
239501

TERM CONTRACTS  
TERMINATION MID-CONTRACT

DMAA  
(LOCAL)

**Grounds for Dismissal**

Any contract employee may be dismissed for good cause before the completion of the term fixed in his or her contract.

**Time Limits**

Time limits stated in this policy shall not include Saturdays, Sundays, or state and federal holidays. "Day" is defined as a College District business day.

**Reasons for Termination**

Any contract employee employed under a term contract may be dismissed during the term of the contract for good cause. Good cause includes, but is not limited to, the following:

1. Neglect of duties and/or failure to fulfill duties or responsibilities.
2. Incompetency or inefficiency in the performance of required or assigned duties.
3. Insubordination or failure to comply with official directives.
4. Failure to comply with Board policies or administrative regulations.
5. Personal business being conducted during the employee's work/duty hours.
6. Misuse of College District resources for personal gain or benefit.
7. Possession, use, or being under the influence of alcohol, alcoholic beverages, or drugs and narcotics, as defined by the Texas Controlled Substances Act, while on College District property, working in the scope of the employee's duties, or attending any official College District-sponsored activity.
8. Illegal use of substances regulated by the Texas Dangerous Drug Act or the Texas Controlled Substances Act.
9. Conviction of a felony or any crime that involves moral turpitude or that is pertinent to the employee's fitness to perform his or her position.
10. Failure to comply with reasonable College District requirements regarding advance coursework or professional improvement and growth.
11. Immorality, which is conduct that the Board determines is not in conformity with the accepted moral standards of the community encompassed by the College District. Immorality is not confined to sexual matters but includes conduct inconsistent with rectitude, or indicative of corruption, indecency, or depravity.
12. Reasons specified in individual employment contracts reflecting special conditions of employment.

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DMAA(LOCAL)-X

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13. Assault or harassment of an employee or student.
14. Falsification of records or other documents related to the College District's activities.
15. Knowing or intentional misrepresentation of facts to a supervisor, other College District official, Board member, or external agency with jurisdiction over the College District.
16. Other good cause.

**Suspension**

The Chancellor or designee may place a contract employee on administrative leave with pay pending an investigation of an allegation of misconduct against the employee or while a proposal to terminate the employee's contract is pending. Before placing a contract employee on administrative leave, the Chancellor shall consider whether the employee's continued presence on campus will be disruptive to the College District's programs or operations; will place the security, safety, or well-being of other individuals at risk; and/or will compromise the security of the campus or its technology or communication resources.

**Administrative  
Review of Grounds  
for Termination**

Before proceeding with a recommendation to terminate a contract, the employee's supervisors within the relevant chain of command shall review the grounds and evidence in support of the recommendation. If the proposal is based on an allegation of misconduct, the supervisor(s) shall consider the nature and severity of the misconduct and the outcome of any investigation pertaining to the allegation. If the proposal is based on alleged deficiencies in the employee's performance, the supervisor(s) shall consider the nature of the deficiency and whether the employee received notice of the deficiency and had a reasonable opportunity to address the deficiency. The recommendation and any supporting documentation shall be reviewed by the director of human resources or designee to ensure compliance with Board policy and applicable law. The recommendation shall be submitted to the Chancellor or his or her designee. The Chancellor or designee shall determine whether to authorize the issuance of a notice of proposed termination.

**Notice**

Before any contract employee is dismissed during the term of the contract, the employee shall be given reasonable notice in writing of the proposed action and the grounds, set out in sufficient detail, to fairly enable him or her to show any error that may exist.

The notice shall inform the affected employee of his or her right to a hearing under this policy. The notice of proposed termination shall be provided to the employee via hand delivery or certified mail (return receipt requested). When the notice letter is sent via certified mail, a duplicate shall also be sent to the employee via

	<p>electronic mail to the employee's work e-mail address and via regular first class mail to the employee's last known address as indicated in his or her personnel file. An e-mail and first class letter will be deemed to have been received on the third day after the day of mailing, excluding any intervening Sunday or federal holiday.</p>
<b>Hearing Request</b>	<p>Requests for a hearing must be made in writing to the Chancellor within ten days of receipt of the notice of proposed termination. A copy of the hearing request shall also be submitted to the College Ombudsman. The employee's request for a hearing shall state whether the employee is represented by counsel and, if so, the name and address of the employee's counsel. If no request for a hearing is made within ten days of receipt of the notice, the Chancellor may recommend that the Board approve and implement the termination.</p> <p>The hearing on the proposed termination shall be closed to the public unless the employee requests in writing that the hearing be held in public.</p>
<b>Hearing Committee</b>	<p>The evidence shall be heard by a five-member appeal committee. At least one member shall be a full-time faculty member, and at least one member shall be an administrator at the DBM Banding Level of "D" or above. The employee and the administration shall each nominate two full-time contract employees to serve on the committee. The four members shall then select the final member of the committee. If the employee who is the subject of the hearing is a faculty member, then at least three of the five committee members must be full-time members of the faculty. All members of the appeal committee shall have been employed by the College District for a minimum of four academic years.</p> <p>All members of the appeal committee shall be impartial. Committee members may not be related to the affected employee or to any material witness in the matter and may not be in a personal relationship with the affected employee or with any material witness, e.g., roommates, romantic partners. Committee members shall not have been involved in the facts or circumstances giving rise to the recommendation to terminate. Each committee member shall attest to his or her ability to fairly and impartially consider the facts. If, during the course of the hearing, a committee member learns of a conflict of interest, he or she shall be disqualified from service, and the hearing shall proceed with the remaining committee members.</p> <p>The hearing shall be facilitated by the College Ombudsman and a non-voting hearing officer. Hearing officers shall be licensed attorneys in good standing with the State Bar of Texas, shall not be related to any party or material witness, and shall not have had prior</p>



involvement with the facts or circumstances giving rise to the proposal to terminate. Additionally, the attorney serving as the hearing officer shall not be employed by the law firm that is advising the administration regarding the termination.

The members of the committee and the hearing officer shall be appointed within ten days of the employee's request for a hearing. The Ombudsman shall notify the affected employee of the names of the members of the committee and the hearing officer.

If the employee wishes to object to a committee member or the hearing officer, he or she must do so within two days after being notified of the names of the committee members and the hearing officer. The employee must support the objection with factual information pertaining to the individual's fitness to serve. The Ombudsman, in consultation with the hearing officer, shall determine whether to disqualify the committee member. The Ombudsman shall determine whether to disqualify the hearing officer.

Members of the appeal committee shall not publicly discuss the termination recommendation and shall not publicly comment on the credibility of the hearing participants or witnesses.

#### Hearing Procedures

The Ombudsman shall contact the appeal committee members to select dates for the hearing. The Ombudsman shall notify the affected employee and the administration of the time, date, and place of the hearing. The hearing shall be held within 30 days of the employee's request for a hearing, unless the employee and the administration mutually agree to an extension of time or unless the party requesting the extension has demonstrated good cause for the extension. The Ombudsman, in consultation with the hearing officer, shall determine whether good cause exists. Additional procedures shall be as follows:

1. At least three days prior to the hearing, the administration and the employee shall identify in writing all of their proposed exhibits and the names of the witnesses they wish to call, along with the nature of their testimonies. The parties shall provide their exhibit and witness lists to each other, the Ombudsman, and the hearing officer.
2. The administration may not call the affected employee as a witness; however, if the affected employee chooses to testify, he or she shall be subject to cross examination.
3. The employee shall have the opportunity to be represented by counsel and shall have the right to present witnesses and documentary evidence, to cross examine adverse witnesses, and to make argument. Witnesses shall be placed under oath.

4. The committee shall make a record of the hearing either by tape recording or by court reporter. The College District shall bear the cost of creating a record of the hearing.
5. The employee may be represented by counsel at the hearing at his or her own cost. Reasonable cross examination germane to the issues shall be permitted. The strict rules of evidence shall not apply, although all evidence should be relevant. The hearing officer shall rule on objections. The hearing officer, in consultation with the committee members, may impose time restrictions regarding the presentation of evidence and may exclude cumulative or duplicative testimony.
6. The administration bears the burden of proof.
7. After each party has had the opportunity to question a witness, the committee members shall be permitted to question the witness. However, no witness or party may question a member of the committee or the hearing officer.
8. The hearing officer may permit breaks or recesses at his or her discretion.
9. After the presentation of evidence, the parties shall have the opportunity to present closing argument. The committee may choose whether to receive closing argument at the hearing or in a written brief submitted within five days after the conclusion of the hearing. The deliberations of the appeal committee and hearing officer shall be held in private.
10. Barring unforeseen circumstances, the appeal committee shall prepare written findings of fact within 15 days after the conclusion of the hearing.
11. The hearing officer shall transmit a copy of the findings to the affected employee, the Chancellor, and the Ombudsman. The Chancellor shall also receive the documentary evidence from the hearing.
12. The Chancellor or designee shall consider the committee's findings of fact and the evidence. The Chancellor or designee shall prepare a written decision. The Chancellor or designee shall notify the affected employee within ten days whether he or she accepts the findings and whether the recommendation to terminate stands.

**Hearings Before the Board**

If the affected employee disagrees with the Chancellor's decision, the employee may seek further review before the Board. The employee must notify the Board Chair and the Chancellor within ten days after receipt of the written decision whether he or she intends to appeal. The Board shall set a time and place for a hearing. The

hearing shall be held within 30 days after receipt of the request unless the parties mutually agree to an extension of time or unless the party requesting the extension has demonstrated good cause for the extension. The hearing shall be a closed meeting unless the employee requests in writing that it be held in public.

In the event of a hearing by the Board, a transcript of the hearing before the appeal committee shall be prepared. A copy of the transcript shall be provided to the affected employee at no cost to the employee. Each Board member shall receive a copy of the hearing transcript, the documentary evidence, the committee's findings, and the Chancellor's recommendation.

The hearing before the Board shall be based on the record developed before the appeal committee. At the Board hearing, the employee and the administration or their representatives shall be entitled to make an oral argument within the time restrictions set by the Board. The Board shall make its decision on the proposed termination in open session either at the Board meeting at which the hearing is conducted or, at the Board's sole discretion, at the next scheduled Board meeting.

Decision of the Board

If the affected employee does not request a Board hearing or does not appear at the time of the scheduled hearing, the Board may take such actions as it deems appropriate, including upholding or rejecting the recommendation.

Grievance Filed Under Education Code 51.960

The hearing process permitted by this policy constitutes a grievance for purposes of Texas Education Code Section 51.960.

Ombudsman

The Chancellor shall appoint an Ombudsman to facilitate compliance with this policy. The Ombudsman shall serve as a neutral facilitator to assist the employee, the appeal committee, the hearing officer, and the administration with procedural and ministerial matters such as scheduling the hearing, reserving a hearing room, providing written notices, securing a court reporter or recording device, and maintaining the communications and documents pertaining to the hearing. The term "neutral," as used in this policy, means that the Ombudsman is not related to the affected employee or to any material witness and was not involved in the facts or circumstances giving rise to the recommendation to terminate.





# Annual Fire/Safety Report

Blinn College District Brenham Campus



## ANNUAL FIRE SAFETY REPORT

On Aug. 14, 2008, the Higher Education Opportunity Act or HEOA (Public Law 110-315) (HEOA) reauthorized and expanded the Higher Education Act of 1965. HEOA amended the Clery Act and created additional safety and security-related requirements for institutions. Specifically, it added:

- Fire safety reporting requirements for institutions with on-campus student housing facilities.

Blinn College District must make reports available to the campus community, and to prospective students and their parents, pertaining to fire safety in compliance with appropriate provisions of federal law. Institutions maintaining on-campus student housing facilities must collect fire statistics, publish an Annual Fire Safety Report, and keep a Fire Log.

### COMPLIANCE WITH THE CLERY ACT

The District Police Department prepares this Report to comply with the Clery Act. The purpose of the Report is to disclose campus crime statistics, security, and fire safety information to current and prospective students, faculty, and staff. The College District's Administration prepares the Report in cooperation with the local law enforcement agencies operating within the College District's 13-county service area.

No later than October 1 of each calendar year, the College District must send out an email notification to all enrolled students and employees providing a link to the Report. The Report must also be available directly from the College District's web site at:

<https://www.blinn.edu/police-emergency-management/clery.html>.

The District Police maintains printed copies of the College District's Annual Security and Fire Safety Report. The District Police Department Administration is available at 979-830-4755.

### POLICY, PREPARATION, AND DISTRIBUTION OF THE ANNUAL SECURITY AND FIRE SAFETY REPORT

The College District is dedicated to providing a safe and healthy environment for students, employees, and visitors. This includes ensuring that the College District complies with the Clery Act and disseminates important crime statistics and campus safety information to the College District community. The College District intends for publication of its Annual Security and Fire Safety Report not only to communicate mandatory crime statistics, campus, and fire safety information for students, staff, and current and potential employees in accordance with federal law, but also to assist prospective students and their families in selecting a college by providing information demonstrating that Blinn College District is a safe place to learn, work, and live.

The College District encourages students and employees to read and understand information about this Annual Security and Fire Safety Report. You can find more information regarding the College District's Administrative Regulations at:

<https://www.blinn.edu/administrative-regulations/index.html>.

### ***Preparation of the Annual Security and Fire Safety Report***

The District Police Department and the Emergency Management Department prepare the Annual Security and Fire Safety Report and statistical information with input from various sources such as local law enforcement agencies, Facilities, Student Services, Student Engagement, Human Resources, Marketing, Communications, and other College District administrators in accordance with federal guidelines.

### ***Distribution***

The College District strives to provide the most up-to-date and accurate information to students and employees. To that end, the College District maintains the District Police website, which has a link to the current Annual Security and Fire Safety Report. The Report is also available via a link at the bottom of the College District's [main webpage](#). Paper copies are available by contacting the District Police Department Administration at 979-830-4755. In addition:

- A. On or before October 1 of each calendar year, students and employees receive an email notifying them that the most recent Annual Security and Fire Safety Report is available, along with a link to the electronic version of the Report and other means for accessing or obtaining copies of the Report.
- B. Each fall and spring semester, the College District will begin a communication campaign on or before October 1 to distribute the Annual Security and Fire Safety Report to each prospective student. The campaign consists of sending an email to the prospective College District students as they enter the prospective student pathway beginning on or before October 1 and continuing through May 31 of the next year.

The College District provides all new employees with a new hire packet will includes the link to the Annual Security and Fire Safety Report in the "Acknowledgement of Receipt of Workplace Information," and posts a link to this information on both new faculty and staff orientation pages.

## **DEFINITIONS**

### ***Fire***

Any instance of open flame or other burning in a place not intended to contain the burning or burning in an uncontrolled manner.

### ***On-Campus Student Housing Facility***

Any student housing facility that is owned or controlled by the institution or is located on property owned or controlled by the institution and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

### ***Fire Safety System***

Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.

## **POLICIES, PROCEDURES, AND GUIDELINES**

### ***Fire Safety Education***

The Housing and Residence Life Department conducts regular fire drills to provide fire safety education for students. College District staff conduct these drills no less than once per semester. Information regarding fire drills and additional housing regulations related to fire safety is available at [www.blinn.edu/housing/resources/files/residential-life-handbook.pdf](http://www.blinn.edu/housing/resources/files/residential-life-handbook.pdf). At the beginning of each Fall and Spring semester, the District Police Department provides fire safety education training to students residing on campus.

### ***Fire Procedures***

Students and staff should report a fire at a College District residential facility immediately by calling 911. The Housing and Residence Life staff should also notify:

- A. The Blinn College District Police Department
- B. Hall Director or Resident Assistant
- C. Director, Housing and Residence Life
- D. Chancellor of the Blinn College District
- E. Vice Chancellor, Business and Finance/CFO
- F. Assistant Vice Chancellor, Facilities, Planning, and Construction
- G. Vice Chancellor, Student Services and Administration
- H. Assistant Vice Chancellor, Student Services and Executive Dean of the Brenham Campus

Any other emergency response units may also be notified if needed (ambulance, municipal police department, etc.).

**Housing and Residence Life Staff Office Numbers**

Blinn College Park Apartments	979-830-4488
Beazley/Spencer	979-830-4488
Buccaneer	979-830-4488
Hallstein	979-830-4488
Helman	979-830-4488
Holleman/Memorial	979-830-4488
Katherine Atkinson (KA)	979-830-4488
Lockett	979-830-4488
Melcher	979-830-4488
Mill Creek	979-830-4488
Solons	979-830-4488
Wheeler	979-337-6982
Director of Housing	979-830-4282
Director of Housing Operations	979-830-4037

**On-Call Resident Assistant (RA) Phone Numbers**

Blinn Housing West-Buccaneer, Lockett, Solons	979-577-6226
Blinn Housing East-Memorial, Holleman, KA, Beazley, Spencer	979-530-3547
Blinn Housing North-Melcher, Helman, Hallstein	713-444-6913
Blinn Housing – Wheeler	832-651-9000
Blinn Housing Mill Creek	979-530-8601
Blinn College Park Apartments	979-337-2568
Residence Housing Director East-Wheeler, East Area, North Area	979-451-2568
Residence Housing Director West –BCPA, Mill Creek, West Area	979-203-0129

On-Call Blinn College Police Department	911
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\*On-Call phone numbers are posted in each facility.

***Future Improvements***

The College District’s Physical Plant Director and the Director of Housing and Residence Life evaluate the campus fire safety systems and recommend changes as required.

***Candles/Cooking in Rooms***

Candles of any kind (decorative or scented), candles that have not been lit, wickless candles, incense, and open flame decorations such as potpourri are fire hazards. Therefore, the College District prohibits burning candles, incense, or potpourri in residential housing. The College District also prohibits cooking items such as crock-pots, hot plates, portable tabletop electric grills, and toaster ovens. The College District confiscates these items and issues a monetary fine as follows: \$30 per item, not to exceed \$250. Repeat offenders are subject to



expulsion from Housing and Residence Life.

### FIRE DRILLS

The College District conducts fire drills every Fall and Spring semester (twice per year) to educate residents on how to react in the event of an actual fire or other emergency situation. Residence Life staff use various techniques to alert students of such a situation. Examples include using the sound of the fire alarm, staff knocking on doors, using air horns, directing students to the emergency exits, and execution of procedures for evacuating the building. During a fire drill, the staff check every room to ascertain that residents have evacuated all areas. Failure to evacuate during a drill or alarm in an immediate and cooperative matter results in a \$50 fine and further disciplinary action.

2021 CALENDAR YEAR FIRE DRILLS IN ON-CAMPUS RESIDENCE HALLS					
RESIDENCE HALL	DRILL NUMBER(S)	SPRING SESSION	SUMMER I SESSION	SUMMER II SESSION	FALL SESSION
Beazley Hall	2	1	0	0	1
Blinn College Park Apartments	14	7	0	0	7
Buccaneer Hall	2	1	0	0	1
Hallstein Hall	2	1	0	0	1
Helman Hall	2	1	0	0	1
Holleman Hall	2	1	0	0	1
Katherine Atkinson Hall	2	1	0	0	1
Lockett Hall	2	1	0	0	1
Melcher Hall	2	1	0	0	1
Mill Creek Hall	2	1	0	0	1
Memorial Hall	2	1	0	0	1
Solons Hall	2	1	0	0	1
Spencer Hall	2	1	0	0	1
Wheeler Hall	2	1	0	0	1

2020 CALENDAR YEAR FIRE DRILLS IN ON-CAMPUS RESIDENCE HALLS					
RESIDENCE HALL	DRILL NUMBER(S)	SPRING SESSION	SUMMER I SESSION	SUMMER II SESSION	FALL SESSION
Beazley Hall	2	1	0	0	1
Blinn College Park Apartments	14	7	0	0	7
Buccaneer Hall	2	1	0	0	1
Hallstein Hall	2	1	0	0	1
Helman Hall	2	1	0	0	1
Holleman Hall	2	1	0	0	1
Katherine Atkinson Hall	2	1	0	0	1
Lockett Hall	2	1	0	0	1
Melcher Hall	2	1	0	0	1
Mill Creek Hall	2	1	0	0	1
Memorial Hall	2	1	0	0	1
Solons Hall	2	1	0	0	1
Spencer Hall	2	1	0	0	1
Wheeler Hall	2	1	0	0	1

2019 CALENDAR YEAR FIRE DRILLS IN ON-CAMPUS RESIDENCE HALLS					
RESIDENCE HALL	DRILL NUMBER(S)	SPRING SESSION	SUMMER I SESSION	SUMMER II SESSION	FALL SESSION
Beazley Hall	1	0	0	0	1
Blinn College Park Apartments	21	1	0	0	20
Buccaneer Hall	1	0	0	0	1
Hallstein Hall	1	0	0	0	1
Helman Hall	1	0	0	0	1
Holleman Hall	1	0	0	0	1
James A Atkinson Hall (Vacant)	0	0	0	0	0
Katherine Atkinson Hall	1	0	0	0	1
Lockett Hall	1	0	0	0	1
Melcher Hall	1	0	0	0	1
Memorial Hall	1	0	0	0	1

Solons Hall	1	0	0	0	1
Spencer Hall	1	0	0	0	1
Wheeler Hall	1	0	0	0	1
Mill Creek Hall	1	0	0	0	1



## **FIRE CODE VIOLATIONS**

The College District prohibits various appliances and items to ensure that students follow fire and life safety guidelines within the residence halls. Residents with questions regarding whether the College District prohibits a particular item should direct such inquiries to Hall Directors and send questions pertaining to prohibited items to: Blinn College District Housing and Residence Life ([housing@blinn.edu](mailto:housing@blinn.edu))

The College District prohibits open flames of any type in any room. The College District also prohibits the use of acetate, cellophane, tissue paper, or combustible materials near a light fixture. The College District prohibits space heaters, electric blankets, other heating devices, halogen lamps, lava lamps, and personal microwaves, and confiscates these items. The College District has equipped each residence hall with several fire alarm pull stations located throughout the building.

If you see a fire, activate a pull station on your way out of the building. A false fire alarm is a violation of state law. Violators could face \$100 in fines, plus damages.

Violations of fire and life safety policies will result in disciplinary action and possible removal of an individual from the residence hall.

### ***Appliances***

The College District prohibits cooking in the residence hall rooms. The College District permits the following electrical appliances in residence halls: personal computer, television, coffee/tea maker, and refrigerator up to 4.0 cubic feet. Residents must use surge protectors when plugging in multiple items. Do not use extension cords and multi-plug adapters without a switch. Keep cords away from walkways. Illegal appliances include, but are not limited to hot plates, heaters, microwaves, appliances with a heating element, and grills. After one warning, the College District will confiscate and hold any prohibited item until the resident leaves for the semester.

### ***Candles and Incense***

The College District prohibits candles, incense, potpourri pots, “scentsy”-type heaters, scented plug-ins, or anything that melts wax or creates smoke, embers, or ashes. These items pose a fire hazard and the College District will confiscate them. The College District permits scented aerosol sprays. The College District considers classifies a repeat offense as a major violation that may result in removal of the offending student from housing.

### ***Fireworks***

The City of Brenham prohibits possession of fireworks or any explosive device. Possession will result in disciplinary action for the violator(s), as well as damage charges, if applicable.

### ***Microwaves***

The College District prohibits microwave ovens in student rooms. The College District provides access to a shared microwave oven in each hall. Please clean the microwave after each use. If smoke caused by burning food sets off a fire alarm, or causes damage to the

building or microwave, the responsible student could be held accountable for any violations or damage charges.

### ***Smoking and Smokeless Tobacco***

The College District desires to provide a safe, healthy, and satisfying environment for its students, faculty, staff, and guests. Because of the proven health risks for persons coming into contact with tobacco smoke or other smoke, the College District prohibits smoking through any device in College District-owned or controlled vehicles, buildings, grounds, or other facilities. The smell of smoke is probable cause to enter a room. The College District will take disciplinary action against any student or staff who violates this prohibition.

The College District also prohibits the use of smokeless tobacco products and paraphernalia on College District grounds and in College District buildings, facilities, and vehicles. See [GDA\(LOCAL\)](#).

### **FIRE EXTINGUISHERS/SMOKE ALARMS**

The College District has installed fire extinguishers in each residence hall and apartment. Each unit also has a smoke alarm. The College District prohibits disarming, removing, or maliciously discharging these safety devices. College District staff check these safety devices regularly to verify they are all operating correctly.

Disabling or misusing fire safety equipment is a serious violation. Replacement of a missing fire extinguisher costs \$75, and refilling the extinguisher is \$50, plus damage and cleanup charges, if applicable. Rewiring or replacing a smoke alarm is \$50, plus the cost of equipment.

There is no cost to replace batteries unless replacement becomes excessive and for no good cause. Tampering with smoke alarms will result in charges and possible removal from housing.

### **EVACUATION PROCEDURES**

When the fire alarm sounds, everyone must exit the building immediately. Follow the instructions below.

**Primary Escape Route:** Emergency exit doors at the end of each hallway.

**Secondary Escape Route:** Inner common use stairwells.

Prior to Evacuating the Residence Hall Room:

1. If your door is hot to the touch, do not open it!
  - a. Roll up a wet towel and place it at the base of the door to prevent smoke from coming into your room.
  - b. Use a secondary means to exit the room (window, if you're not too high up, or another door).
2. If your door is cool to the touch, open it slowly.
  - a. If the hallway is clear and/or you encounter heat and/or pressure in the hallway, leave your room carefully, closing the door behind you, and proceed to the nearest

exit/stairwell to the designated area so that housing staff can count you and know you are safe. If possible, alert other students on your way to the exit.

3. Always use stairs, NOT ELEVATORS, to evacuate the building.
4. If you encounter smoke, take short breaths through your nose and stay close to the floor. Crawl if possible.
5. Do not attempt to remove personal items.
6. If your clothing catches fire, stop, drop, and roll.
7. Once outside the building, move far away from the building, and wait until recalled by an authorized College District official.
8. Disabled persons who require assistance in evacuating should alert their Hall Director and Resident Assistant in advance.
9. Always remember: do not attempt to fight a fire yourself.

### **General Emergencies and Evacuation Procedures**

Blinn College District recognizes that, at any time, an emergency can occur that may require students, faculty, and staff to take steps to prevent the loss of life or destruction of property. Such emergencies include natural disasters, weather related incidents, fire, chemical spills, medical incidents involving injuries or illness, civil disturbances, bomb threats, and violent crime. The College District also recognizes the particularly high cost of violent crimes and the disruptive effects that they have on our community.

On an annual basis, College District officials conduct a variety of emergency response drills designed to mitigate potential threats to the welfare of the campus community. College District personnel designed these drills to include scenarios that require participants to utilize both in-shelter and evacuation procedures.

In the event of a confirmed emergency, College District officials will send out alerts and safety instructions using the most expedient methods available to the specific location affected. Some examples of these methods may include, but are not limited to: text messages, public address systems, presence and verbal announcements made by emergency personnel, e-mail, telephone, cell phone, and press releases to public news media. **Please make sure that your contact information is correct and up-to-date in myBlinn.edu, and that you are signed up to receive Blinn Alerts.**

### **FIRE STATISTICS**

#### ***Fires Reported***

No reportable fires occurred during the 2018, 2019, or 2020 calendar years. Please review the following information for the 2020 report, which contains information regarding Clery reportable residence hall fire.

The College District must collect and report fire statistics for each on-campus student housing facility in both the Annual Fire Safety Report and the U.S. Department of Education's web-based data collection system.

- a) The number of fires and cause of each fire. Categories to be used are:
1. Unintentional Fire
    - A. Cooking
    - B. Smoking materials
    - C. Open flames
    - D. Electrical
    - E. Heating equipment
    - F. Hazardous products
    - G. Machinery/Industrial
    - H. Natural
    - I. Other
  2. Intentional Fire
  3. Undetermined Fire
- b) Number of deaths related to the fire.
- c) Number of injuries related to the fire resulting in treatment at a medical facility.
- d) The value of property damage related to the fire.

#### **CAMPUS FIRE REPORTING DISCLOSURE**

The College District keeps a chronological record of each fire reported to the District Police Department on a daily basis. This record includes the date the fire was reported, the date and time of the fire, the case number, and the location of the fire. These records are made available to the public within two business days of the report.

The District Police Department's Daily Crime and Fire Log is open to public inspection at the District Police Department offices on the Brenham and Bryan campuses, and at the front offices at the Schulenburg and Sealy campuses. The crime and fire log on each campus contains crime reports for all College District campuses.

Multiple District Police Department members are trained to maintain an electronic crime and fire log that is backed up by the College District's Academic Technology Department.

**2021 STATISTICS & RELATED INFORMATION REGARDING FIRES IN ON-CAMPUS RESIDENCEHALLS**

RESIDENCE HALL	TOTAL FIRES PER FACILITY	FIRE NUMBER	CAUSE	INJURY NUMBER REQUIRING TREATMENT	NUMBER OF FIRE RELATED DEATHS	VALUE OF PROPERTY DAMAGE
Beazley Hall	0	0	N/A	0	0	0
Blinn College Park Apartments	0	0	N/A	0	0	0
Buccaneer Hall	0	0	N/A	0	0	0
Hallstein Hall	0	0	N/A	0	0	0
Helman Hall	0	0	N/A	0	0	0
Holleman Hall	0	0	N/A	0	0	0
Katherine Atkinson Hall	0	0	N/A	0	0	0
Lockett Hall	0	0	N/A	0	0	0
Melcher Hall	0	0	N/A	0	0	0
Memorial Hall	0	0	N/A	0	0	0
Mill Creek Hall	0	0	N/A	0	0	0
Solons Hall	0	0	N/A	0	0	0
Spencer Hall	0	0	N/A	0	0	0
Wheeler Hall	0	0	N/A	0	0	0

**2021 FIRE LOG REGARDING FIRES IN RESIDENCE HALLS**

Date Reported	Case Number	Nature of Fire	Date & Time	Location

**2020 STATISTICS & RELATED INFORMATION REGARDING FIRES IN ON-CAMPUS RESIDENCEHALLS**

RESIDENCE HALL	TOTAL FIRES PER FACILITY	FIRE NUMBER	CAUSE	INJURY NUMBER REQUIRING TREATMENT	NUMBER OF FIRE RELATED DEATHS	VALUE OF PROPERTY DAMAGE
Beazley Hall	0	0	N/A	0	0	0
Blinn College Park Apartments	0	0	N/A	0	0	0
Buccaneer Hall	0	0	N/A	0	0	0
Hallstein Hall	0	0	N/A	0	0	0
Helman Hall	0	0	N/A	0	0	0
Holleman Hall	0	0	N/A	0	0	0
Katherine Atkinson Hall	0	0	N/A	0	0	0
Lockett Hall	0	0	N/A	0	0	0
Melcher Hall	0	0	N/A	0	0	0
Memorial Hall	0	0	N/A	0	0	0
Mill Creek Hall	0	0	N/A	0	0	0
Solons Hall	0	0	N/A	0	0	0
Spencer Hall	0	0	N/A	0	0	0
Wheeler Hall	0	0	N/A	0	0	0

**2020 FIRE LOG REGARDING FIRES IN RESIDENCE HALLS**

Date Reported	Case Number	Nature of Fire	Date & Time	Location

**2019 STATISTICS & RELATED INFORMATION REGARDING FIRES IN ON-CAMPUS RESIDENCEHALLS**

RESIDENCE HALL	TOTAL FIRES PER FACILITY	FIRE NUMBER	CAUSE	INJURY NUMBER REQUIRING TREATMENT	NUMBER OF FIRE RELATED DEATHS	VALUE OF PROPERTY DAMAGE
Beazley Hall	0	0	N/A	0	0	0
Blinn College Park Apartments	0	0	N/A	0	0	0
Buccaneer Hall	0	0	N/A	0	0	0
Hallstein Hall	0	0	N/A	0	0	0
Helman Hall	0	0	N/A	0	0	0
Holleman Hall	0	0	N/A	0	0	0
Katherine Atkinson Hall	0	0	N/A	0	0	0
Lockett Hall	0	0	N/A	0	0	0
Melcher Hall	0	0	N/A	0	0	0
Memorial Hall	0	0	N/A	0	0	0
Solons Hall	0	0	N/A	0	0	0
Spencer Hall	0	0	N/A	0	0	0
Wheeler Hall	0	0	N/A	0	0	0

**2019 FIRE LOG REGARDING FIRES IN RESIDENCE HALLS**

Date Reported	Case Number	Nature of Fire	Date & Time	Location





## **Blinn College Police and Security**

902 College Avenue  
Brenham, Texas 77833

[www.blinn.edu/police-emergency-management](http://www.blinn.edu/police-emergency-management)